



MINUTES

REGULAR BOARD OF DIRECTORS MEETING

Wednesday, October 11, 2023

4:00 P.M.

*"The Big Bear Airport District serves the Big Bear Valley
by providing a safe, efficient, and exceptional venue for aviation operations"*

BOARD OF DIRECTORS

Rick Seifert, President | Marikay Lindstrom, Vice-President
Director Steve Castillo | Director Julie Smith
Director Charles Hicks

MEETING LOCATION

Terminal Building — West Wing Boardroom

1. **CALL TO ORDER:** President Rick Seifert, called to order the Regular Meeting of the Big Bear Airport Board of Directors on Wednesday, October 11, 2023, at 4:00 P.M.
2. **FLAG SALUTE:** President Rick Seifert invited the Board and those present, to join in the flag salute, and the salute followed.
3. **ROLL CALL AND INTRODUCTIONS:** Board Secretary, Patty Lopez, recorded the following:
DIRECTORS PRESENT: Steve Castillo, Chuck Hicks, Marikay Lindstrom, and President Richard Seifert. Julie Smith attended the meeting via zoom.

OTHERS PRESENT: General Manager, Ryan Goss, Administration Manager, Abby Erickson, and Board Secretary, Patty Lopez. Paul Kaymark from NIGRO & NIGRO attended the meeting via zoom.

4. **APPROVAL OF AGENDA:**

There were no public comments.

5. **SPECIAL PRESENTATIONS AND PROCLAMATIONS:** NONE

6. **BIG BEAR AIRPORTS PILOTS ASSOCIATION:** NONE

7. CONSENT AGENDA: Director Castillo moved to approve the Minutes from the Regular Board of Directors Meeting of August 9, 2023. Director Hicks seconded the motion. The motion passed, with all members present voting AYE.

8. PULLED CONSENT AGENDA ITEMS: Director Hicks requested to pull the Year-to-date Financial Reports for July and August 2023.

Director Smith moved to approve the Year-to-date Financial Reports for July and August 2023. Director Castillo seconded the motion. The motion passed, with all members present voting AYE.

9. BUSINESS MATTERS:

9.1. FY 2022-2023 FINAL AUDIT REPORT- PRESENTATION BY PAUL KAYMARK, NIGRO & NIGRO, DISTRICT'S AUDITING.

Director Hicks moved to receive and file the FY 2022-2023 Final Audit Report. Director Smith seconded the motion. A roll call vote was taken with all directors voting AYE.

9.2. DISCUSSION AND POSSIBLE APPROVAL OF THE RECOMMENDED CHANGES TO THE BOARD OF DIRECTORS POLICY MANUAL.

Director Castillo moved to approve the recommended changes to the Board of Directors Policy Manual. Director Seifert seconded the motion. The motion passed by consensus.

9.3. REVIEW OF CURRENT OUTREACH/ MARKETING PLAN

All directors contributed.

10. MANAGERS' REPORTS: Reports highlighting airport business since the last Board Meeting were presented by General Manager, Ryan Goss.

11. COMMITTEE REPORTS: NONE

12. DIRECTORS COMMENTS: All directors contributed.

13. FUTURE AGENDA ITEMS: Board Participation with Outreach and Marketing. Approved by consensus.

14. THE MEETING ADJOURNED TO CLOSED SESSION AT 5:21 P.M.

CLOSED SESSION PURSUANT TO GOVT. CODE SECTION 54957- Conference with Labor Negotiator

District negotiator: General Manager

Negotiating with: Unrepresented Employees

Negotiating regarding fringe benefits and compensation

No Reportable Action

REPORT FROM CLOSED SESSION: The Board reconvened to open session at 5:57 P.M.

There was no reportable action.

15. NEXT MEETING DATE:

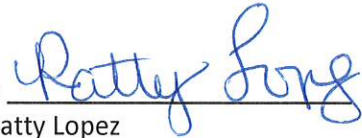
Wednesday, November 8, 2023, at 4:00 P.M. – Regular Board of Directors Meeting
Location: West Wing Board Room, Terminal

16. ADJOURNMENT: 5:57 P.M.



Rick Seifert, President
Board of Directors

Attest:



Patty Lopez
Board Secretary

