



P.O. Box 755
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FlyBigBear.com

"The Big Bear Airport District provides Big Bear Valley with a safe, efficient and superior venue for aviation operations"

REGULAR BOARD OF DIRECTORS MEETING

Big Bear Airport District
Terminal Building – West Wing Board Room

Wednesday, October 12, 2022
4:00 P.M.

AGENDA

Board members will attend in person.
In accordance with AB361, which modifies Government Code Section 54963,
Members of the Public may attend this meeting in person and via Zoom teleconference.
To participate, the public should visit:

Join Zoom Meeting

<https://us06web.zoom.us/j/83717517420?pwd=MWQ4ZTBiWjBPR1A5ckEyUUxpV0ZXQT09>

Meeting ID: 837 1751 7420

Passcode: 389613

Dial by your location

+1 669 900 6833 US (San Jose)

You MUST mute your audio during the meeting except when making a public comment.
The Board President will call for public comment during the public comment period.

BOARD MEMBERS:

Wes Krause, President

Julie Smith, Vice-President

Steve Castillo

Marikay Lindstrom

Rick Seifert

Unless you are a public safety official, please turn off your cell phone or place it on vibrate mode during the Meeting.

This Agenda is prepared and posted pursuant to the requirements of the California Government Code Section 54954.2, which is a portion of California's Open Meeting Law called the "Brown Act". The Agenda contains a brief, general description of each item of business to be discussed and/or transacted. Prior to acting on any Agenda item, the Board will consider public comments.

1. CALL TO ORDER

2. FLAG SALUTE

MISSION STATEMENT: The Big Bear Airport District serves the Big Bear Valley by providing a safe, efficient, and exceptional venue for aviation operations.

3. ROLL CALL AND INTRODUCTIONS

4. APPROVAL OF AGENDA

PUBLIC COMMENTS: A person wishing to comment on an Agenda item should wait for the President to request comments and then, if appropriate, unmute his or her phone, ask to make a comment, and wait for the President to recognize him/her. You have (3) minutes to complete those comments, unless a longer time is granted. No speaker may allot his or her time to others.

Comments on Agenda items: Comments concerning matters on the Agenda will be heard at the time the matter is considered.

Comments on non-Agenda Items: Comments concerning matters not on the Agenda will be heard during the Public Comment section of the Agenda. A speaker's comments should be within the subject matter jurisdiction of the Big Bear Airport District Board.

Please note that if you are addressing the Board on items not on the Agenda, the Brown Act does not allow Board discussion of such items because they are not on the Agenda and thus were not noticed publicly. Therefore, the Board may only do the following: refer the matter to staff, ask for additional information or request a report back, or give a very limited factual response. Your comments may be placed on the Agenda for future discussion. Non-Agenda comments are limited to 3 minutes each with a total of 15 minutes.

5. CIVIL AIR PATROL

6. BIG BEAR PILOTS ASSOCIATION

7. CONSENT AGENDA

- 7.1. Discussion and possible approval of Resolution 2022-11, re-ratifying the proclamation of a state of emergency by Governor Newsom on March 4, 2020, and re-authorizing remote teleconference meetings. (Pages 4-6)

7.2. Approval of Draft Minutes (Pages 7-8)

7.2.a. Regular Board Meeting 4:00 P.M., Wednesday, August 10, 2022
(The September Board Meeting was cancelled due to the lack of a quorum)

7.3. YTD Financial Reports, July & August, 2022 (Pages 9-24)

8. PULLED CONSENT AGENDA ITEMS

9. BUSINESS MATTERS – DISCUSSION AND POSSIBLE ACTION

9.1. Discussion and possible approval of Resolution 2022-12 – Correcting the Employer Contribution for Employees and Annuitants under the Public Employees’ Medical and Hospital Care Act. (Pages 25-27)

9.2. Discussion and possible approval of Resolution 2022-13 – Establishing the Monthly Allowance for Employee Benefits Under the Public Employees’ Medical and Hospital Care Act. (Pages 28-29)

10. MANAGER’S REPORT (Page 30-31)

11. DIRECTORS’ COMMENTS

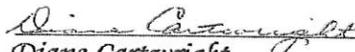
NEXT MEETING DATE:

Wednesday, November 9, 2022 at 4:00 P.M. – Regular Board of Directors Meeting

Location: Terminal Building – West Wing Board Room

12. ADJOURNMENT

CERTIFICATION: I, Diane Cartwright, Board Secretary of the Big Bear Airport District, do hereby certify that I posted a copy of the foregoing Agenda on October 8, 2022, at least 24 hours in advance of the Regular Board of Directors Committee Meeting (Government Code Section 54954.2).


Diane Cartwright
Certified Board Secretary
Big Bear Airport District

The Big Bear Airport District Board Meeting area is handicapped accessible. Persons with disabilities can receive this Agenda in an alternative format and should call the Airport Office at (909) 585-3219. Notification of 48 hours prior to the Meeting will enable the District to make arrangements to assure accessibility to the Meeting. The Agenda is available for review. Agenda items are posted on the District Website at www.flybigbear.com. If access to the Website is not available, copies may be obtained by calling the Airport Office.

RESOLUTION NO. 2022-11

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE BIG BEAR AIRPORT DISTRICT PROCLAIMING A LOCAL EMERGENCY PERSISTS, RE-RATIFYING THE PROCLAMATION OF A STATE OF EMERGENCY BY GOVERNOR NEWSOM ON MARCH 4, 2020 AND RE-AUTHORIZING REMOTE TELECONFERENCE MEETINGS OF THE LEGISLATIVE BODIES OF THE BIG BEAR AIRPORT DISTRICT FOR THE PERIOD October 12, 2022 THROUGH November 8, 2022 PURSUANT TO BROWN ACT PROVISIONS.

WHEREAS, the Big Bear Airport District (the "District") is committed to preserving and nurturing public access and participation in meetings of the Board of Directors; and

WHEREAS, all meetings of the District's legislative bodies are open and public, as required by the Ralph M. Brown Act (Cal. Gov. Code 54950 - 54963), so that any member of the public may attend, participate, and watch the District's legislative bodies conduct their business; and

WHEREAS, the Brown Act, Government Code section 54953(e), makes provisions for remote teleconferencing participation in meetings by members of a legislative body, without compliance with the requirements of Government Code section 54953(b)(3), subject to the existence of certain conditions; and

WHEREAS, a required condition is that a state of emergency is declared by the Governor pursuant to Government Code section 8625, proclaiming the existence of conditions of disaster or of extreme peril to the safety of persons and property within the state caused by conditions as described in Government Code section 8558; and

WHEREAS, a proclamation is made when there is an actual incident, threat of disaster, or extreme peril to the safety of persons and property within the jurisdictions that are within the District's boundaries, caused by natural, technological, or human-caused disasters; and

WHEREAS, it is further required that state or local officials have imposed or recommended measures to promote social distancing, or, the legislative body meeting in person would present imminent risks to the health and safety of attendees; and

WHEREAS, the Board of Directors previously adopted a Resolution, Number 2021-08 on October 13, 2021, finding that the requisite conditions exist for the legislative bodies of the Big Bear Airport District to conduct remote teleconference meetings without compliance with paragraph (3) of subdivision (b) of section 54953; and

WHEREAS, as a condition of extending the use of the provisions found in section 54953 the Board of Directors must reconsider the circumstances of the state of emergency that exists in the District, and the Board of Directors has done so; and

WHEREAS, emergency conditions persist in the District, specifically as the state of emergency declared by Governor Newsom March 4, 2020 remains active; and

WHEREAS, social distancing orders are in place at the state and county level for indoor public meetings and, given the size of the Board room, imposing such social distancing measures could present an imminent risk to the health and safety of attendees and enforcement of such rules could deter participation in a Board meeting; and

WHEREAS, the Board of Directors does hereby find that the combination of the emergency order and the requirement for social distancing has caused, and will continue to cause, conditions of peril to the safety of persons within the District that are likely to be beyond the control of services, personnel, equipment, and facilities of the District, and desires to affirm a local emergency exists and re-ratify the proclamation of the state of emergency by the Governor of the State of California; and

WHEREAS, as a consequence of the local emergency persisting, the Board of Directors does hereby find that the legislative bodies of the Big Bear Airport District shall continue to conduct their meetings without compliance with paragraph (3) of subdivision (b) of Government Code section 54953, as authorized by subdivision (c) of section 54953, and that such legislative bodies shall continue to comply with the requirements to provide the public with access to the meetings as prescribed in paragraph (2) of subdivision (c) of section 54953; and

WHEREAS, the District has and will continue to comply with all other applicable health and safety orders.

NOW, THEREFORE, THE BOARD OF DIRECTORS OF THE BIG BEAR AIRPORT DISTRICT DOES HEREBY RESOLVE AS FOLLOWS:

Section 1. Recitals. The Recitals set forth above are true and correct and are incorporated into this Resolution by this reference.

Section 2. Affirmation that Local Emergency Persists. The Board of Directors hereby considers the conditions of the state of emergency in the District and proclaims that a local emergency persists throughout the District, and meeting in person would be difficult due to the size of the Board room and therefore present imminent risk to those in attendance.

Section 3. Re-ratification of Governor's Proclamation of a State of Emergency. The Board hereby re-ratifies the Governor of the State of California's Proclamation of State of Emergency, effective as of its issuance date of March 4, 2020.

Section 4. Remote Teleconference Meetings. The General Manager and legislative bodies of the Big Bear Airport District are hereby authorized and directed to take all actions necessary to carry out the intent and purpose of the Resolution including, continuing to conduct open and public meetings in accordance with Government Code section 54953 and other applicable provisions of the Brown Act.

Section 5. Effective Date of Resolution. This Resolution shall take effect immediately upon its adoption and shall be effective until the earlier of (i) November 8, 2022; (ii) or such time the Board of Directors adopts a subsequent resolution in accordance with Government Code section 54953(e)(3) to extend the time during which the legislative bodies of the Big Bear Airport District may continue to teleconference without compliance with paragraph (3) of subdivision (b) of section 54953.

PASSED AND ADOPTED by the Board of Directors of the Big Bear Airport District this 12th day of October, 2022, by the following vote:

AYES:
NOES:
ABSENT:
ABSTAIN:

Wes Krause, President

Attest:

Diane Cartwright
Board Secretary



MINUTES

REGULAR BOARD OF DIRECTORS MEETING

Wednesday, August 10, 2022

4:00 P.M.

*"The Big Bear Airport District serves the Big Bear Valley
by providing a safe, efficient, and exceptional venue for aviation operations"*

BOARD OF DIRECTORS

Wes Krause, President | Julie Smith, Vice-President
Director Steve Castillo | Director Marikay Lindstrom
Director Rick Seifert

MEETING LOCATION

Terminal Building — West Wing Boardroom

1. **CALL TO ORDER:** President Wes Krause, called to order the Regular Meeting of the Big Bear Airport District Board of Directors on Wednesday, August 10, 2022 at 4:02 P.M.
2. **FLAG SALUTE:** President Krause invited the Board and those present, to join in the flag salute, and the salute followed.

MISSION STATEMENT: President Krause recited the Mission Statement.

3. **ROLL CALL AND INTRODUCTIONS:** Acting Board Secretary, Patty Lopez, recorded the following:
DIRECTORS PRESENT: Marikay Lindstrom, Rick Seifert, Steve Castillo and Wes Krause. Director Smith absent with cause.

OTHERS PRESENT: General Manager, Ryan Goss and Acting Board Secretary, Patty Lopez.

4. **APPROVAL OF AGENDA:** No changes. Approved by consensus.

There were no public comments.

5. **CIVIL AIR PATROL:** None.
6. **BIG BEAR PILOTS ASSOCIATION:** Jack Williams, President of the BBPA, provided an update on how successful the aid station at the Tour de Blg Bear was with about 25 volunteers.
7. **CONSENT AGENDA:** Director Seifert moved to approve, the Draft Minutes of the Regular Board of Directors Meeting of July 13, 2022. YTD financial reports were noted as received and filed. Director Castillo seconded the motion. The motion to approve the consent agenda, was passed, with all members present voting AYE.
8. **PULLED CONSENT AGENDA ITEMS:** None.
9. **BUSINESS MATTERS**
- 9.1. Manager's Agenda Report**
 General Manager Goss discussed and updated the Board on possible direction for an RFP for Architectural & Engineering Services.
- 9.1. a. Wes Ervin & Associates**
 After discussion, the Board gave direction to General Manager Goss to move forward with Wes Ervin & Associates.
10. **MANAGERS' REPORTS:**
Reports highlighting airport business since the last Board meeting were presented by General Manager, Ryan Goss.
11. **DIRECTORS COMMENTS:** All attending Directors contributed.
12. **NEXT MEETING DATE:**
Wednesday, September 14, 2022 at 4:00 P.M. - Regular Board of Directors Meeting
Location: West Wing Board Room Terminal
(Optional participation by Members of the Public via Zoom Teleconference)
13. **Adjournment:** 4:31 P.M.

Wes Krause, President
Board of Directors

ATTEST: _____
Patty Lopez
Acting Board Secretary

Big Bear Airport District
Profit & Loss Budget Performance
July 2022

	Jul 22	Budget	Jul 22	YTD Budget	Annual Budget
Ordinary Income/Expense					
Income					
4054 • State Subsidy					10,000
4055 • Tax Revenues					1,910,000
4110 • Sales-Aircraft Fuel	67,852	48,483	67,852	48,483	625,000
4200 • Auto Parking	525	543	525	543	6,500
4206 • Events Revenue		1,000		1,000	8,000
4210 • Commercial Leases	11,906	7,593	11,906	7,593	91,120
4220 • Ground Lease	3,911	4,878	3,911	4,878	58,125
4230 • Hangar Rentals	36,804	33,333	36,804	33,333	400,000
4254 • Gate Access Remote Sales	120	60	120	60	500
4255 • Aircraft Oil Sales	349	343	349	343	4,120
4256 • Aircraft Stores Sales	71	187	71	187	2,000
4260 • Souvenir Sales	475	400	475	400	3,050
4270 • Storage Units	601	483	601	483	5,800
4280 • Tiedown Rents	664	750	664	750	9,000
4290 • Tiedown Transient	198	150	198	150	1,800
4300 • RV/Camper Storage	1,420	916	1,420	916	11,000
4305 • SDRMA Reimbursement					1,000
4320 • Late Fees-Tenant Rentals	23	66	23	66	800
4331 • CERBT (PERS) Reimbursement					80,000
Total Income	124,919	98,965	124,919	98,965	3,205,815
Cost of Goods Sold					
5000 • COGS- Aircraft Fuel	61,659	45,000	61,659	45,000	562,500
5005 • COGS-Souvenirs	302	262	302	262	2,013
5010 • COGS - Oil	368	151	368	151	1,813
5015 • COGS - Aircraft Stores	63	120	63	120	1,440
Total COGS	62,390	45,533	62,390	45,533	567,766
Gross Profit	62,529	53,432	62,529	53,432	2,638,049
Expense					
5040 • Marketing	595	70,000	595	70,000	110,000
5061 • Bank Charges/Credit Card Fees	4,368	2,250	4,368	2,250	27,000
5070 • Board Election Costs					9,000
5090 • Contract Services	6,460	5,871	6,460	5,871	70,452
5110 • Motorized Vehicle Fuel					17,000
5125 • Directors' Expenses	630	1,000	630	1,000	16,000
5140 • Dues & Subscriptions		1,042		1,042	12,500
5150 • Staff Expenses	1,914	3,650	1,914	3,650	12,000
5160 • Fees/Permits/Licenses	5,264	4,400	5,264	4,400	21,000
5170 • Hazardous Waste Pickup					3,000
5180 • Insurance-Liability Expense	8,798	8,580	8,798	8,580	102,984
5182 • Insurance-Worker's comp	1,286	1,285	1,286	1,285	15,431
5210 • Janitorial Supplies	441	500	441	500	6,000
5215 • Manager's Expenses	1,233	1,850	1,233	1,850	2,500
5230 • Office Operational Expense	60	375	60	375	4,500
5250 • Professional Services	9,400	5,416	9,400	5,416	65,000
5260 • Repair & Maintenance-AWOS					3,650
5271 • Repair & Maintenance-Computer	137		137		6,000
5275 • R & M - Aircraft Fuel Farm		375		375	4,500
5280 • Repair & Maintenance-Grounds	246	3,750	246	3,750	45,000
5285 • Repair & Maintenance-Hangars	79	417	79	417	5,000
5290 • Repair & Maintenance-Lighting	962	417	962	417	5,000
5295 • R & M - Terminal Building					2,500
5300 • R & M - Motorized Equipment	618	200	618	200	6,000
5305 • Repair & Maint Fire Extinguish					3,500
5310 • Emerg Equip/Supplies		92		92	1,100
5350 • CDTFA Dealer Tax	53	58	53	58	700
5360 • Office Communications	870	629	870	529	6,350

Big Bear Airport District
Profit & Loss Budget Performance
July 2022

	Jul 22	Budget	Jul 22	YTD Budget	Annual Budget
5373 · Tools/Small Maint Equipment	121	170	121	170	2,500
5390 · Winter Ops Contingency					6,000
5400 · Utilities	2,881	8,000	2,881	8,000	140,000
6565 · Salaries	41,425	50,831	41,425	50,831	608,970
6566 · Vacation Expense	2,670	2,329	2,670	2,329	27,950
6567 · Sick Leave Expense	2,230	1,666	2,230	1,666	20,000
6570 · FICA-Employer		81		81	325
6575 · Medicare-Employer	653	776	653	776	9,000
6585 · Health, Life, Dent.& Vision Ins	16,608	14,584	16,608	14,584	175,000
6590 · 457 Contribution-ER Match	3,236	4,167	3,236	4,167	50,000
6594 · Survivor Benefit Expense	447	35	447	35	425
6595 · Pension Expense	9,005	9,150	9,005	9,150	109,800
6596 · Pension - ER Paid for EE	1,301	1,525	1,301	1,525	18,300
6597 · GASB 68 Report Fee					700
6598 · OPEB/GASB 75 Expense					82,035
6599 · SSA218-CalPERS Annual AdminFee.		300		300	300
Total Expense	124,091	205,670	124,091	205,670	1,814,952
Net Ordinary Income	-61,562	-152,238	-61,562	-152,238	823,097
Other Income/Expense					
Other Income					
4330 · Investment Revenue	21,552		21,552		
Total Other Income	21,552		21,552		
Other Expense					
5039 · Capital Improvement Projects 22	33		33		
5041 · Capital Improvement Projects 23					254,000
5205 · Interest Exp-Terminal Bldg Loan	5,980		5,980		20,407
Total Other Expense	6,013		6,013		274,407
Net Other Income	15,538		15,538		-274,407
Net Income	-46,024	-152,238	-46,024	-152,238	548,690

Big Bear Airport District
Balance Sheet
As of July 31, 2022

	Jul 31, 22
ASSETS	
Current Assets	
Checking/Savings	
1131 · Union Bank	405,393
Total Checking/Savings	405,393
Accounts Receivable	
1140 · Accounts Receivable	21,063
Total Accounts Receivable	21,063
Other Current Assets	
1001 · Petty Cash	350
1125 · LAIF	619,951
1127 · TD Ameritrade, Inc.	6,906,443
1160 · Prepaid Medical/Life Insurance	2,009
1161 · Prepaid Insurance-Liability	96,775
1162 · Prepaid Insurance-Wkrs.Comp.	14,145
1164 · Pre Paid Jet A Fuel Tax	2,847
1181 · Inventory-Souvenirs	5,717
1182 · Inventory-Fuel	81,528
1183 · Inventory - Oil	7,739
1185 · Inventory - Aircraft Stores	2,965
1499 · Undeposited Funds	2,376
Total Other Current Assets	7,742,846
Total Current Assets	8,169,303
Fixed Assets	
1201 · Land	3,692,512
1220 · Land Improvements	18,049,675
1240 · Structure Improvements	5,735,091
1241 · Old Terminal Building	2,643,000
1250 · Operating Equipment	4,111,754
1270 · Accumulated Depreciation	-17,280,551
1300 · Construction In Progress	122,850
Total Fixed Assets	17,074,331
Other Assets	
1150 · Deferred Outflows of Resources	985,368
Total Other Assets	985,368
TOTAL ASSETS	26,229,001

Big Bear Airport District
Balance Sheet
As of July 31, 2022

	Jul 31, 22
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
2001 · Accounts Payable	20,123
Total Accounts Payable	20,123
Credit Cards	
2003 · Visa Card Payable	-45
Total Credit Cards	-45
Other Current Liabilities	
2123 · Accrued Vacation	60,961
2124 · Accrued Sick Leave	67,881
2200 · Sales Taxes Payable	10,384
2250 · Retirement Contribution Payable	-324
2255 · Survival Benefit Payable	-6
2265 · PERS 457 Payable	3,404
2300 · Deferred Revenue	51,288
2301 · Deposits-Tenant Security	34,461
2302 · Deposits-Gate Access	5,670
2303 · Deposits-Wait List	7,592
2320 · Prepaid Rents	180,957
Total Other Current Liabilities	422,268
Total Current Liabilities	442,346
Long Term Liabilities	
2525 · Terminal Building Loan	965,000
2600 · Net Pension Liability	599,805
2620 · Net OPEB Obligation	1,692,652
2625 · Deferred Inflows of Resources	205,598
Total Long Term Liabilities	3,462,055
Total Liabilities	3,904,401
Equity	
3900 · Retained Earnings	22,371,296
Net Income	-46,695
Total Equity	22,324,601
TOTAL LIABILITIES & EQUITY	26,229,001

Big Bear Airport District
VISA Expense-8645 Detail
July 2022

Date	Memo	Amount
Visa - 8645		
07/19/2022	BHI newsletter	60.00
07/19/2022	Intuit data protect, HD on tap,msft	161.45
07/19/2022	misc. office supplies	54.37
07/19/2022	CSDA Conf - Patty, CalPETERS Forum - Abby, Supervisor Trng. - John	1,164.00
07/19/2022	wireless keyboard	33.39
07/19/2022	PAPI bulbs	962.11
07/19/2022	gate repair parts	37.11
07/19/2022	grass trimmer spool heads	120.67
07/19/2022	H2O	399.85
07/19/2022	Zoom subscription	69.98
07/19/2022	Seat covers - F250, fuel truck parts	517.72
07/19/2022	shipping charge	5.95
07/19/2022	SWAAAE Conf - meals	135.74
07/19/2022	SWAAAE Conf - fuel	227.50
07/19/2022	SWAAAE Conf - lodging	820.04
07/19/2022	spray galvanize	28.68
	Total Visa - 8645	<u>4,798.56</u>
TOTAL		<u><u>4,798.56</u></u>

Big Bear Airport District Monthly Check Report July 2022

Date	Num	Name	Memo	Amount
07/01/2022	YE22...		Reverse of GJE YE22AJE13 -- Reclassify ACH not c...	-66.00
*** Missing numbers here ***				
07/01/2022	YE22...		Reverse of GJE YE22AJE24 -- To reclassify checks ...	-2,349.80
*** Missing numbers here ***				
07/09/2022	ACH ...	PERS 457 Plan - VOYA	PP ending 7/9/22	-3,403.97
07/12/2022	ACH ...	PERS - Retirement	Unfunded Accrued Liability - annual lump sum pmt.	-56,142.00
*** Missing numbers here ***				
07/13/2022	DD14...	Abby Erickson	Direct Deposit	0.00
07/13/2022	DD14...	Christopher T. Hearn	Direct Deposit	0.00
07/13/2022	DD14...	Deborah Diane Cartwright	Direct Deposit	0.00
07/13/2022	DD14...	Hugo Medel-Valdes	Direct Deposit	0.00
07/13/2022	DD14...	James Ryan Goss	Direct Deposit	0.00
07/13/2022	DD14...	John M. Egerer	Direct Deposit	0.00
07/13/2022	DD14...	John R Melissa	Direct Deposit	0.00
07/13/2022	DD14...	Patricia G. Lopez	Direct Deposit	0.00
07/27/2022	DD14...	Abby Erickson	Direct Deposit	0.00
07/27/2022	DD14...	Christopher T. Hearn	Direct Deposit	0.00
07/27/2022	DD14...	Deborah Diane Cartwright	Direct Deposit	0.00
07/27/2022	DD14...	Hugo Medel-Valdes	Direct Deposit	0.00
07/27/2022	DD14...	James Ryan Goss	Direct Deposit	0.00
07/27/2022	DD14...	John M. Egerer	Direct Deposit	0.00
07/27/2022	DD14...	John R Melissa	Direct Deposit	0.00
07/27/2022	DD14...	Patricia G. Lopez	Direct Deposit	0.00
*** Missing numbers here ***				
07/01/2022	4308	PERS - Medical	PERS Medical Premium - July	-16,022.49
*** Missing numbers here ***				
07/09/2022	4322	PERS - Retirement	PP ending 7/9/22	-4,615.24
07/09/2022	4323		Survivor Benefit Billing 2022-2023	-333.70
*** Duplicate document numbers ***				
07/09/2022	4323		Survivor Benefit Billing 2022-2023	-112.80
*** Missing numbers here ***				
07/23/2022	4330	PERS - Retirement	PP ending 7/23/22	-4,615.26
*** Missing numbers here ***				
07/23/2022	4336		Payroll fees	-200.00
07/03/2022	4337		Credit card fees	-45.18
*** Missing numbers here ***				
07/28/2022	6914	Advanced Copy Systems	Contract usage chg	-101.43
07/28/2022	6915	Born Aviation Products, Inc	Souvenir Items for resale	-145.90
07/28/2022	6916	Chem-Pak, Inc.	Paper products/cleaning supplies	-355.24
07/28/2022	6917	Optec Displays Inc.	Front pkg.lot display sign	-195.00
*** Missing numbers here ***				
07/05/2022	33153	King, Eric H-B03	Prepaid hangar rent /Sec Dep refund	-2,480.00
*** Missing numbers here ***				
07/01/2022	33155	Alliant Insurance Services, Inc.	B1378248	-4,665.00
07/01/2022	33156	Cartwright, Diane.	July cell phone	-50.00
07/01/2022	33157	Castillo, Steve	Monthly reimbursement - July 2022	-100.00
07/01/2022	33158	Civil Air Patrol Magazine	BBAD	-595.00
07/01/2022	33159	Egerer, John	July cell phone	-50.00
07/01/2022	33160	Erickson, Abby.	July cell phone	-50.00
07/01/2022	33161	Frontier Communications	909-585-2900-031710-5	-78.84
07/01/2022	33162	Goss, Ryan	July cell phone	-50.00
07/01/2022	33163	Hearn, Chrts.	VOID: July cell phone	0.00
07/01/2022	33164	Krause, Wesley	Monthly reimbursement - July 2022	-100.00
07/01/2022	33165	Lindstrom, Marikay.	Monthly reimbursement - July 2022	-100.00
07/01/2022	33166	Lopez, Patty	July cell phone	-50.00
07/01/2022	33167	Medel, Hugo	July cell phone	-50.00
07/01/2022	33168	Melissa, John	July cell phone	-50.00
07/01/2022	33169	Principal Financial Group	1014239-10001	-1,065.67
07/01/2022	33170	ProDIGIQ	L35	-900.00
07/01/2022	33171	Reliance Standard	GL160580, LTD 130861	-403.10
07/01/2022	33172	S.B. Co. Weights and Measures	6109	-413.20
07/01/2022	33173	SB County - LAFCO	BBAD	-39.49
07/01/2022	33174	SDRMA	7114	-116,338.22
07/01/2022	33175	Seifert, Rick	Monthly reimbursement - July 2022	-100.00
07/01/2022	33176	Smith, Julie	Monthly reimbursement - July 2022	-100.00
07/01/2022	33177	Sonitrol of San Bernardino	23424,237693	-981.05
*** Missing numbers here ***				

**Big Bear Airport District
Monthly Check Report
July 2022**

Date	Num	Name	Memo	Amount
07/07/2022	33180	Fitch, Stephen TD-14E	TD-14E - Security deposit refund	-40.00
*** Missing numbers here ***				
07/13/2022	33186	C & D Termite & Pest Control	4452-19	-184.00
07/13/2022	33187	Graybar Financial Services, LLC	046-0024053-000	-98.37
07/13/2022	33188	Sonitrol of San Bernardino	23424,237693	-280.85
*** Missing numbers here ***				
07/19/2022	33190	Culbertson, Fred H-D10	H-D10 - gate access card deposit refund (3)	-60.00
07/19/2022	33191	De Lage Landen	345023	-118.12
07/19/2022	33192	First Foundation Bank	60320100	-40,980.00
07/19/2022	33193	Nigro & Nigro	BBAD	-7,000.00
07/19/2022	33194	Principal Financial Group	1014239-10001	-1,275.05
07/19/2022	33195	Spectrum Business (Charter)	8245100840148023	-704.13
*** Missing numbers here ***				
07/25/2022	33197	Mangels, Steve H-B05	H-B05 - Sec.Dep. refund	-220.00
07/25/2022	33198	Fetner, Chris AP-19	AP-19 - Prepaid AP rent & Sec.Dep. refund	-325.00
07/26/2022	33199	Big Bear City CSD.	BBAD	-726.48
07/26/2022	33200	Southwest Gas	6/15/22 - 7/15/22	-292.71
07/26/2022	33201	Shade, Don RV-M	RV-M	-60.00
*** Missing numbers here ***				
07/14/2022	EFT ...	City Service Valcon	8085 gal 100LL	-51,470.25
*** Missing numbers here ***				
07/05/2022	4350...	Accent Computer Solutions, Inc.	Computer Support	-3,147.41

Account Number: 80-36-004

Local Agency Investment Fund
P.O. Box 942809
Sacramento, CA 94209-0001
(916) 653-3001

July 2022 Statement

Effective Date	Transaction Date	Tran Type	Confirm Number	Web Confirm Number	Authorized Caller	Amount
7/15/2022	7/15/2022	QRD	1709116	N/A	SYSTEM	8,690.28

Account Summary

Total Deposit:	8,690.28	Beginning Balance:	611,260.68
Total Withdrawal:	0.00	Ending Balance:	619,950.96

Columbia Capital Management, LLC
FIXED INCOME PORTFOLIO
Big Bear Airport District
Consolidated
July 31, 2022

Quantity	Security	Unit Cost	Total Cost	Price	Market Value	Accrued Interest	Market Value + Accr. Int.	Pct. Assets	Yield To Mat.	Duration
Agency Securities										
1,000,000	FEDERAL FARM CREDIT BOND 1.55% 11/25/2022	99.97	999,655.00	99.69	996,947.08	2,841.67	999,788.75	12.6	2.49	0.32
1,000,000	FEDERAL HOME LOAN BANKS 1.550% Due 11-25-22	99.11	991,096.11	98.95	989,544.02	0.00	989,544.02	12.5	2.72	0.38
1,015,000	FEDERAL HOME LOAN BANKS BOND 0.000% Due 12-20-22	98.50	999,789.85	98.35	998,238.08	472.26	998,710.33	12.6	2.78	0.62
500,000	FEDERAL HOME LOAN BANKS BOND M/W 0.125% Due 03-17-23 CLBL 3.15% 07/28/2023	100.00	500,025.00	100.00	499,999.20	87.50	500,086.70	6.3	3.14	0.24
400,000	FEDERAL HOME LOAN BANKS DISCOUNT NOTE 0% 08/02/2022	99.85	399,415.00	99.99	399,975.82	0.00	399,975.82	5.1	1.09	0.01
1,490,000	FEDERAL HOME LOAN BANKS DISCOUNT NOTE 0% 09/13/2022	99.68	1,485,201.08	99.73	1,485,958.49	0.00	1,485,958.49	18.8	2.23	0.12
1,000,000	FEDERAL HOME LOAN BANKS DISCOUNT NOTE 0% 09/22/2022	99.63	996,324.58	99.67	996,720.80	0.00	996,720.80	12.6	2.28	0.14
	0.000% Due 09-22-22									
			6,371,506.62		6,367,383.50	3,401.42	6,370,784.92	80.4	2.44	0.28

C-2



Big Bear Airport District
Profit & Loss Budget Performance
August 2022

	Aug 22	Budget	Jul - Aug 22	YTD Budget	Annual Budget
Ordinary Income/Expense					
Income					
4054 · State Subsidy					10,000
4055 · Tax Revenues					1,910,000
4110 · Sales-Aircraft Fuel	58,137	53,823	125,969	102,406	625,000
4200 · Auto Parking	675	541	1,100	1,084	6,500
4206 · Events Revenue	1,000	2,000	1,000	3,000	8,000
4210 · Commercial Leases	11,088	7,593	22,971	15,186	91,120
4220 · Ground Lease	3,911	4,677	7,822	9,356	56,125
4230 · Hangar Rentals	36,359	33,333	73,163	66,666	400,000
4254 · Gate Access Remote Sales		40	120	100	500
4255 · Aircraft Oil Sales	231	343	580	688	4,120
4256 · Aircraft Stores Sales	269	166	341	333	2,000
4260 · Souvenir Sales	522	400	997	800	3,050
4270 · Storage Units	598	483	1,199	966	5,800
4280 · Tiedown Rents	864	750	1,328	1,500	9,000
4290 · Tiedown Transient	244	150	442	300	1,800
4300 · RV/Camper Storage	1,460	917	2,880	1,833	11,000
4305 · SDRMA Reimbursement					1,000
4320 · Late Fees-Tenant Rentals	37	67	60	133	800
4331 · CERBT (PERS) Reimbursement					60,000
Total Income	116,072	105,383	239,991	204,348	3,205,816
Cost of Goods Sold					
5000 · COGS- Aircraft Fuel	53,186	46,875	114,844	91,875	562,500
5005 · COGS-Souvenirs	374	262	675	524	2,013
5010 · COGS - Oil	240	151	607	302	1,813
5015 · COGS - Aircraft Stores	260	120	323	240	1,440
Total COGS	54,059	47,408	116,449	92,941	567,766
Gross Profit	61,013	57,975	123,542	111,407	2,638,049
Expense					
5040 · Marketing	528	3,600	1,123	73,600	110,000
5061 · Bank Charges/Credit Card Fees	2,626	2,250	6,894	4,500	27,000
5070 · Board Election Costs					9,000
5090 · Contract Services	7,727	5,871	14,187	11,742	70,462
5110 · Motorized Vehicle Fuel	1,891	1,500	1,891	1,500	17,000
5125 · Directors' Expenses	630	1,000	1,260	2,000	16,000
5140 · Dues & Subscriptions		1,041		2,083	12,500
5150 · Staff Expenses	1,024	1,050	2,937	4,700	12,000
5160 · Fees/Permits/Licenses	791	760	6,055	5,160	21,000
5170 · Hazardous Waste Pickup					3,000
5180 · Insurance-Liability Expense	8,798	8,580	17,695	17,180	102,964
5182 · Insurance-Worker's comp	1,286	1,286	2,672	2,671	15,431
5210 · Janitorial Supplies	374	500	814	1,000	6,000
5215 · Manager's Expenses	101	50	1,334	1,900	2,500
5230 · Office Operational Expense	208	375	288	750	4,500
5250 · Professional Services	264,450	5,417	273,850	10,833	65,000
5280 · Repair & Maintenance-AWOS					3,650
5271 · Repair & Maintenance-Computer	103	1,000	240	1,000	6,000
5275 · R & M - Aircraft Fuel Farm	125	375	636	750	4,500
5280 · Repair & Maintenance-Grounds	267	3,760	514	7,500	45,000
5285 · Repair & Maintenance-Hangars	1,401	417	1,480	833	5,000
5290 · Repair & Maintenance-Lighting	172	417	1,135	833	5,000
5295 · R & M - Terminal Building	2,212	313	2,212	313	2,500
5300 · R & M - Motorized Equipment	563	280	1,081	480	5,000
5305 · Repair & Maint Fire Extinguish					3,500
5310 · Emerg Equip/Supplies	140	91	140	183	1,100
5350 · QDTFA Dealer Tax	67	58	120	116	700
5360 · Office Communications	695	529	1,585	1,058	6,350

Big Bear Airport District
Profit & Loss Budget Performance
August 2022

	Aug 22	Budget	Jul - Aug 22	YTD Budget	Annual Budget
5373 · Tools/Small Maint Equipment	327	175	448	345	2,500
5390 · Winter Ops Contingency					6,000
5400 · Utilities	3,357	8,200	6,238	16,200	140,000
6565 · Salaries	48,377	50,831	89,802	101,862	609,970
6566 · Vacation Expense	2,670	2,329	5,340	4,658	27,950
6567 · Sick Leave Expense	2,230	1,667	4,461	3,333	20,000
6570 · FICA-Employer				81	325
6575 · Medicare-Employer	766	737	1,419	1,513	9,000
6585 · Health, Life, Dent.& Vision Ins	21,570	14,583	38,178	29,167	176,000
6590 · 457 Contribution-ER Match	3,940	4,167	7,176	8,333	60,000
6594 · Survivor Benefit Expense		35	447	70	425
6595 · Pension Expense	10,107	9,150	19,273	18,300	109,800
6596 · Pension - ER Paid for EE	1,584	1,525	2,888	3,050	18,300
6597 · GASB 68 Report Fee	700	700	700	700	700
6598 · OPEB/GASB 75 Expense					62,035
6599 · SSA218-CalPERS Annual AdminFee.				300	300
Total Expense	391,907	434,608	516,689	340,278	1,814,952
Net Ordinary Income	-330,694	-76,633	-393,127	-228,871	823,097
Other Income/Expense					
Other Income					
4330 · Investment Revenue			21,552		
Total Other Income			21,552		
Other Expense					
5039 · Capital Improvement Projects 22	55,292		55,326		
5041 · Capital Improvement Projects 23		90,000		90,000	254,000
5205 · Interest Exp-Terminal Bldg Loan		5,980	5,980	5,980	20,407
Total Other Expense	55,292	95,980	61,306	95,980	274,407
Net Other Income	-55,292	-95,980	-39,754	-95,980	-274,407
Net Income	-386,186	-172,613	-432,881	-324,851	548,690

Big Bear Airport District
Balance Sheet
As of August 31, 2022

	Aug 31, 22
ASSETS	
Current Assets	
Checking/Savings	
1131 · Union Bank	241,551
Total Checking/Savings	241,551
Accounts Receivable	
1140 · Accounts Receivable	14,937
Total Accounts Receivable	14,937
Other Current Assets	
1001 · Petty Cash	350
1125 · LAIF	619,951
1127 · TD Ameritrade, Inc.	6,642,485
1160 · Prepaid Medical/Life Insurance	14,550
1161 · Prepaid Insurance-Liability	87,977
1162 · Prepaid Insurance-Wkrs.Comp.	16,850
1164 · Pre Paid Jet A Fuel Tax	4,176
1181 · Inventory-Souvenirs	6,364
1182 · Inventory-Fuel	99,550
1183 · Inventory - Oil	7,500
1185 · Inventory - Aircraft Stores	2,705
1499 · Undeposited Funds	3,817
Total Other Current Assets	7,506,275
Total Current Assets	7,762,763
Fixed Assets	
1201 · Land	3,692,512
1220 · Land Improvements	18,049,675
1240 · Structure Improvements	5,735,091
1241 · Old Terminal Building	2,643,000
1250 · Operating Equipment	4,111,754
1270 · Accumulated Depreciation	-17,280,551
1300 · Construction in Progress	122,850
Total Fixed Assets	17,074,331
Other Assets	
1150 · Deferred Outflows of Resources	980,528
Total Other Assets	980,528
TOTAL ASSETS	25,817,622

Big Bear Airport District
Balance Sheet
As of August 31, 2022

	Aug 31, 22
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
2001 · Accounts Payable	9,201
Total Accounts Payable	9,201
Credit Cards	
2003 · Visa Card Payable	-45
Total Credit Cards	-45
Other Current Liabilities	
2123 · Accrued Vacation	63,263
2124 · Accrued Sick Leave	70,085
2200 · Sales Taxes Payable	11,893
2250 · Retirement Contribution Payable	-647
2255 · Survival Benefit Payable	-11
2265 · PERS 457 Payable	-0
2300 · Deferred Revenue	51,288
2301 · Deposits-Tenant Security	34,781
2302 · Deposits-Gate Access	6,750
2303 · Deposits-Wait List	7,132
2320 · Prepaid Rents	164,483
Total Other Current Liabilities	407,996
Total Current Liabilities	417,152
Long Term Liabilities	
2525 · Terminal Building Loan	965,000
2600 · Net Pension Liability	598,805
2620 · Net OPEB Obligation	1,692,652
2625 · Deferred Inflows of Resources	205,598
Total Long Term Liabilities	3,462,055
Total Liabilities	3,879,207
Equity	
3900 · Retained Earnings	22,371,296
Net Income	-432,881
Total Equity	21,938,415
TOTAL LIABILITIES & EQUITY	25,817,622

Big Bear Airport District
VISA Expense-8645 Detail
 August 2022

Date	Memo	Amount
Visa - 8645		
08/19/2022	BHI newsletter	60.00
08/19/2022	Intuit data protect, HD on tap,msft	161.45
08/19/2022	copy paper, misc. office supplies	208.17
08/19/2022	coffee bar supplies/PR search flight	527.50
08/19/2022	1/2 pmt. - Patty's monitor	103.12
08/19/2022	LED bulbs - hangars	172.39
08/19/2022	cables - Maint. Hangar	1,159.49
08/19/2022	grass trimmer spool heads	327.39
08/19/2022	Distilled H2O - battery maint.	16.78
08/19/2022	Zoom subscription	69.98
08/19/2022	permitting fee - portables	2,673.00
08/19/2022	repair parts Amazon/John Ellsworth	124.69
08/19/2022	Professional Women's Club - lunch	51.10
08/19/2022	Letter by CSD for new terminal H2O requirement	153.81
Total Visa - 8645		<u>5,809.07</u>
TOTAL		<u>5,809.07</u>

Big Bear Airport District Monthly Check Report August 2022

Date	Num	Name	Memo	Amount
08/01/2022	ACH ...	PERS 457 Plan - VOYA	PP ending 7/23/22	-3,403.97
08/03/2022	ACH ...	CDTFA (State BOE) 33-000760	Jet A Dir Tax Return - July	-53.00
08/15/2022	ACH ...	PERS 457 Plan - VOYA	PP ending 8/6/22	-3,403.97
*** Missing numbers here ***				
08/22/2022	ACH ...	PERS 457 Plan - VOYA	PP ending 8/20/22	-3,403.97
*** Missing numbers here ***				
08/10/2022	DD14...	Abby Erickson	Direct Deposit	0.00
08/10/2022	DD14...	Christopher T. Hearn	Direct Deposit	0.00
08/10/2022	DD14...	Deborah Diane Cartwright	Direct Deposit	0.00
08/10/2022	DD14...	Hugo Medel-Valdes	Direct Deposit	0.00
08/10/2022	DD14...	James Ryan Goss	Direct Deposit	0.00
08/10/2022	DD14...	John M. Egerer	Direct Deposit	0.00
08/10/2022	DD14...	John R Melissa	Direct Deposit	0.00
08/10/2022	DD14...	Patricia G. Lopez	Direct Deposit	0.00
08/24/2022	DD14...	Abby Erickson	Direct Deposit	0.00
08/24/2022	DD14...	Christopher T. Hearn	Direct Deposit	0.00
08/24/2022	DD14...	Deborah Diane Cartwright	Direct Deposit	0.00
08/24/2022	DD14...	Hugo Medel-Valdes	Direct Deposit	0.00
08/24/2022	DD14...	James Ryan Goss	Direct Deposit	0.00
08/24/2022	DD14...	John M. Egerer	Direct Deposit	0.00
08/24/2022	DD15...	John R Melissa	Direct Deposit	0.00
08/24/2022	DD15...	Patricia G. Lopez	Direct Deposit	0.00
*** Missing numbers here ***				
08/01/2022	4329	PERS - Medical	PERS Medical Premium - August	-16,035.51
*** Missing numbers here ***				
08/06/2022	4347	PERS - Retirement	PP ending 8/6/22	-4,615.26
*** Missing numbers here ***				
08/15/2022	4349		GASB68 Report	-700.00
*** Missing numbers here ***				
08/22/2022	4358	PERS - Retirement	PP ending 8/20/22	-4,615.26
*** Missing numbers here ***				
08/22/2022	4360	PERS - Medical	PERS Medical Premium - September	-16,035.51
*** Missing numbers here ***				
08/04/2022	6918	Butcher's Block	July charges	-56.02
08/04/2022	6919	Carquest of Big Bear, Corp.	July charges	-8.34
08/04/2022	6920	Chem-Pak, Inc.	Cleaning supplies	-85.34
08/04/2022	6921	Comlock Security Group	DND Key	-27.48
08/04/2022	6922	DIY Home Center	Obstruction Beacon Fuses	-125.55
08/18/2022	6923	C & D Termite & Pest Control	Monthly Pest Maint. Svc.- August	-184.00
08/22/2022	6924	De Lage Landen	Sharp copier lease pmt.	-118.12
08/22/2022	6926	Flyers Energy LLC	361-gal-Unleaded-gas/60-gal-Diesel	-1,991.19
08/18/2022	6926	Graybar Financial Services, LLC	Phone system lease payment	-98.37
08/18/2022	6927	Spectrum Business (Charter)	8/8/22 - 9/7/22	-605.13
08/25/2022	6928	Advanced Copy Systems	Cyan Toner	-17.15
08/25/2022	6929	Butcher's Block	July/Aug. chgs.	-352.51
08/25/2022	6930	Cintas Corporation	Emergency supplies July/Aug	-140.38
08/25/2022	6931	Gelger Supply, Inc.	1200 Aero Antenna	-5.85
08/25/2022	6932	ProDIGIQ	Maint.,Svc.& Support Oct-Dec	-900.00
08/25/2022	6933	Shred-it, Inc.	Monthly shredding service-July	-128.03
08/31/2022	6934	A Plumbing & Heating, Inc.	Fire suppression system repair	-2,133.48
08/31/2022	6935	Advanced Copy Systems	Contract usage chg.	-146.43
08/31/2022	6936	Carquest of Big Bear, Corp.	Oil	-13.77
08/31/2022	6937	Gelger Supply, Inc.	Natural gas expansion tank	-1,060.24
08/31/2022	6938	McMaster-Carr	Wire rope	-510.62
*** Missing numbers here ***				
08/02/2022	33154	Transtech Engineers, Inc.	220242 Consultation	-5,855.00
*** Missing numbers here ***				
08/01/2022	33196	Reliance Standard	August Premium	-457.03
*** Missing numbers here ***				
08/02/2022	33203	Altitude Financial Planning	QB review & cleanup/Audit prep/Fixed Assessts Acctng	-2,400.00
08/02/2022	33204	Big Bear City CSD.	7/1/22 - 8/1/22	-954.73
08/02/2022	33205	Visa - 8645	Strt. period - 6/18/22 - 7/19/22	-5,815.42
08/03/2022	33206	Bear Valley Electric	6/21/22 - 7/20/22	-907.12
*** Missing numbers here ***				
08/01/2022	33208	Turrell, Kimberly H-B05	H-B05 - remainder of credit from H-N29	-60.00
08/04/2022	33209	Accent Computer Solutions, Inc.	Computer Support	-203.88
08/04/2022	33210	Accent Computer Solutions, Inc.	Computer Support	-103.11

**Big Bear Airport District
Monthly Check Report
August 2022**

Date	Num	Name	Memo	Amount
08/04/2022	33211	Cartwright, Diane.	August cell phone	-50.00
08/04/2022	33212	Castillo, Steve	Monthly reimbursement - August 2022	-100.00
08/04/2022	33213	Egerer, John	August cell phone	-50.00
08/04/2022	33214	Erickson, Abby.	August cell phone	-50.00
08/04/2022	33215	Frontier Communications	909-585-2900-031710-5	-86.90
08/04/2022	33216	Goss, Ryan	August cell phone	-50.00
08/04/2022	33217	Hearn, Chris.	August cell phone	-50.00
08/04/2022	33218	Krause, Wesley	Monthly reimbursement - August 2022	-100.00
08/04/2022	33219	Lindstrom, Marikay.	Monthly reimbursement - August 2022	-100.00
08/04/2022	33220	Lopez, Patty	August cell phone	-50.00
08/04/2022	33221	Medel, Hugo	August cell phone	-50.00
08/04/2022	33222	Melissa, John	August cell phone	-50.00
08/04/2022	33223	Seifert, Rick	Monthly reimbursement - August 2022	-100.00
08/04/2022	33224	Smith, Julie	Monthly reimbursement - August 2022	-100.00
08/15/2022	33225	Waymire, Butch Exec-G	H-Exec G refund	-350.00
08/15/2022	33226	Mandigo, Mark H-WL	H-WL refund	-230.00
08/16/2022	33227	Cole Huber LLP	July charges	-320.00
08/16/2022	33228	Mead & Hunt	ACIP-7/1/22-7/31/22	-867.50
08/16/2022	33229	Nativescapes, inc.	Monthly maintenance (2 mo.)	-2,230.00
*** Missing numbers here ***				
08/23/2022	33231	Bad Bear Sportswear	Uniform Items & Resale apparel	-1,227.50
08/23/2022	33232	Hearn, Chris.	July cell phone	-50.00
08/23/2022	33233	Mountain Water Company	Drinking H2O for dispenser (5 mo.)	-128.00
08/23/2022	33234	Principal Financial Group	September premium	-1,275.05
08/23/2022	33235	Reliance Standard	September premium	-457.03
08/23/2022	33236	Southwest Gas	7/16/22 - 8/15/22	-126.07
08/30/2022	33237	Federal Aviation Administration.	AIP 023-2018 CREDIT MEMO	-51,288.00
08/30/2022	33238	Bear Valley Electric	7/21/22 - 8/18/22	-3,527.88
08/30/2022	33239	Big Bear City CSD.	8/1/22 - 8/1/22	-954.73
08/30/2022	33240	Knight Building Systems, Inc.	Terminal building design services	-263,957.68
08/30/2022	33241	Visa - 8645	Stmt. period - 7/20/22 - 8/19/22	-5,915.20
*** Missing numbers here ***				
08/25/2022	EFT3...	City Service Valcon	7379gal Jet A	-31,819.29

August 2022 Statement

Account Summary

Total Deposit:	0.00	Beginning Balance:	619,950.96
Total Withdrawal:	0.00	Ending Balance:	619,950.96

Columbia Capital Management, LLC
FIXED INCOME PORTFOLIO
Big Bear Airport District
Consolidated
August 31, 2022

Quantity	Security	Unit Cost	Total Cost	Price	Market Value	Accrued Interest	Market Value + Accr. Int.	Pct. Assets	Yield To Mat.	Duration
Agency Securities										
1,000,000	FEDERAL FARM CREDIT BOND 1.55% 11/25/2022	99.97	999,655.00	99.74	997,365.54	4,133.33	1,001,498.87	13.0	2.64	0.23
1,015,000	FEDERAL HOME LOAN BANKS BOND 1.550% Due 11-25-22	98.50	999,789.85	98.27	997,451.58	577.99	998,029.57	13.0	3.34	0.54
500,000	FEDERAL HOME LOAN BANKS BOND .125% 03/17/2023	100.00	500,025.00	99.45	497,274.83	958.33	498,233.17	6.5	3.80	0.67
500,000	FEDERAL HOME LOAN BANKS BOND M/W CLBL 3% 05/08/2023	100.00	500,025.00	99.45	497,269.41	1,400.00	498,669.41	6.5	3.75	0.89
1,490,000	FEDERAL HOME LOAN BANKS DISCOUNT NOTE 0% 09/13/2022	99.68	1,485,201.08	99.92	1,488,868.46	0.00	1,488,868.46	19.4	2.10	0.04
1,000,000	FEDERAL HOME LOAN BANKS DISCOUNT NOTE 0% 09/22/2022	99.63	996,324.58	99.87	998,685.80	0.00	998,685.80	13.0	2.15	0.06
						7,069.65				

Agenda Report



Date: October 12, 2022
To: Board of Directors
Prepared By: Diane Cartwright, Administration Manager

Subject: Resolution No. 2022-12 – CalPERS Medical Employer Contribution

Via Resolution 2021-09, the Board set the monthly medical contribution for employees and annuitants under the Public Employees' Medical and Hospital Care Act.

The District is required to update this contribution annually to comply with California Government Code Section 22890-22892. Medical premiums have once again increased, and the corresponding Employer Contribution amounts are listed in the attached Resolution, to be effective January 1, 2023.

Recommendation: Staff recommends that the attached resolution be approved to cover the "Self + 1" amount of \$2168 for Airport Employees (Annuitants). This category provides coverage for the annuitant and spouse, since none of our annuitants has additional insured family members.

RESOLUTION NO. 2022-12

FIXING THE EMPLOYER CONTRIBUTION
UNDER THE PUBLIC EMPLOYEES' MEDICAL AND HOSPITAL CARE ACT
AT AN EQUAL AMOUNT FOR EMPLOYEES AND ANNUITANTS

- WHEREAS, (1) Big Bear City Airport District is a contracting agency under Government Code Section 22920 and subject to the Public Employees' Medical and Hospital Care Act (the "Act"); and
- WHEREAS, (2) Government Code Section 22892(a) provides that a contracting agency subject to Act shall fix the amount of the employer contribution by resolution; and
- WHEREAS, (3) Government Code Section 22892(b) provides that the employer contribution shall be an equal amount for both employees and annuitants, but may not be less than the amount prescribed by Section 22892(b) of the Act; now, therefore be it
- RESOLVED, (a) That the employer contribution for each employee or annuitant shall be the amount necessary to pay the full cost of his/her enrollment, including the enrollment of family members, in a health benefits plan up to a maximum of:

Medical Group	Monthly	Employer Health	
	Self	Self+ 1	Self+ Family
001 Airport Employees	\$1084	\$2168	\$2819
002 Elected Officials	No Change	No Change	No Change
003 Management	No Change	No Change	No Change

plus administrative fees and Contingency Reserve Fund assessments; and be it further

- RESOLVED, (b) Big Bear City Airport District has fully complied with any and all applicable provisions of Government Code Section 7507 in electing the benefits set forth above; and be it further
- RESOLVED, (c) That the participation of the employees and annuitants of Big Bear City Airport District shall be subject to determination of its status as an "agency or instrumentality of the state or political subdivision of a State" that is eligible to participate in a governmental plan within the meaning of Section 414(d) of the Internal Revenue Code, upon publication of final Regulations pursuant to such Section. If it is determined that Big Bear City Airport

District would not qualify as an agency or instrumentality of the state or political subdivision of a State under such final Regulations, CalPERS may be obligated, and reserves the right to terminate the health coverage of all participants of the employer: and be it further

RESOLVED, (d) That the executive body appoint and direct, and it does hereby appoint and direct, Wes Krause, Board President, to file with the Board a verified copy of this resolution, and to perform on behalf of Big Bear City Airport District all functions required of it under the Act; and be it further

RESOLVED, (e) That coverage under the Act be effective on January 1, 2023.

PASSED AND ADOPTED by the Board of Directors of the Big Bear Airport District, this 12th day of October, 2022, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Wes Krause, President

Attest:

Diane Cartwright, Board Secretary

Agenda Report



Date: October 12, 2022

To: Board of Directors

Prepared By: Diane Cartwright, Administration Manager

Subject: Resolution No. 2022-13 – Allowance for Employee Benefits

In 2006, the Board established a Flexible Benefit Plan for active full time employees consisting of available health care, vision and dental benefits. The allowance for the Flexible Benefit Plan has been updated periodically by resolution. Resolution 2018-06 provided employees with \$2,000 per month per employee to be applied towards available benefits.

Resolution 2022-12 is an update of the previous resolution. The only change is a monthly allowance of \$2,200 per month to cover the increase in premium costs.

The new resolution would be effective January 1, 2023.

RESOLUTION NO. 2022-13

A RESOLUTION OF THE BOARD OF DIRECTORS
OF THE BIG BEAR AIRPORT DISTRICT
AMENDING ALL PRIOR RESOLUTIONS REGARDING THE PAYMENT OF AN
ALLOWANCE FOR EMPLOYEE BENEFITS UNDER THE PUBLIC EMPLOYEES'
MEDICAL AND HOSPITAL CARE ACT

WHEREAS, the Big Bear Airport District is a local agency contracting under the Act,
and

WHEREAS, the Big Bear Airport District desires to provide all full-time employees with
competitive health, dental, and vision care insurance benefits now and in the future,

NOW, THEREFORE, BE IT RESOLVED that the Big Bear Airport District establishes
the monthly allowance for all active full-time employees. Effective January 1, 2023,
the monthly allowance shall be \$2,200. Employees will be responsible for the
remainder of the costs above this allowance.

In the event that there is a portion of the allowance remaining, an employee will receive
that remaining amount for contribution into the District's 457 deferred compensation
plan. All deposits to a 457 plan are subject to the federal statutes and regulations
governing such plans. The 457 plan may be replaced or supplemented by additional, tax-
qualified deferred compensation plans in the future.

PASSED, APPROVED AND ADOPTED this 12th day of October 2022.

AYES:

NOES:

ABSENT:

ABSTAIN:

Wes Krause, President

ATTEST:

I hereby certify that the Board of Directors of the Big Bear Airport District adopted the
foregoing Resolution No. 2022-13 at a Regular Board of Directors Meeting held on October
12, 2022.

Diane Cartwright
Board Secretary

Agenda Report



Date: October 12, 2022

To: Board of Directors

Prepared By: Ryan Goss CM, General Manager

- The week of September 5, 2022, the Radford Fire started. Big Bear Airport became a fire helicopter base which included 13 helicopters:

5 Type 1 Helicopters (Heavy)
5 Type 2 Helicopters (Medium)
3 Type 3 Helicopters (light)
100+ fire personnel

On September 5 @ 9:00 PM I received a call that the Forest Service that they were going to begin doing night water dropping operations. John Melissa and I arrived to get the crews setup. John provided Jet A fuel until the helicopter crews arrived. The helicopter ended operations at 5am on the 6th with 70 flights being conducted. On Tuesday the 6th the TFR (temporary Flight Restriction) has been put in place which was a ½ mile south of the airport that included the downwind leg to the airport. On Wednesday 7th the TFR had expanded which included the Big Bear Lake for a water dipping site. This became problematic, Heavy airtankers were flying very low dropping retardant on the fire and not communicating on the airport frequency. Additionally, multiple helicopters were loading water from the lake, arriving and departing the airport again not on the airport's frequency.

The TFR followed the north shoreline towards Fawnskin, essentially blocking the recommended arrival and departure procedures for the airport. This would now require aircraft fly over a school and homes but more importantly it would put aircraft into rising terrain on departure. Nighttime operations would have created an additional safety concern.

With all those factors, I elected to close the runway for safety concerns. I worked closely with the air operations coordinator, Heli base manager. Briefings every morning to insure a common goal. Safety of our community, firefighter on the ground and in the air. We worked on a plan, reviewed projected weather patterns in the hope to open the airport as soon as possible.

Agenda Report

The Forest Service began releasing helicopters on Saturday. More were released on Sunday. Taxiway A was reopened. The TFR was downsized, allowing for safe arrivals and departures to the airport.

Sunday, September 11 @ 11:53am we opened the airport to normal operations. Helicopter crews are still on site working the Radford Incident.

- Terminal building documents have been submitted to the county for review. Knight Building systems and TransTech have partnered together to navigate the Counties Planning Department to try to expedite the review process.
- Temporary building has been painted. Maintenance staff is completing all necessary work to be ready when we need to move over to the location.

