



P.O. Box 755
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FlyBigBear.com

"The Big Bear Airport District provides Big Bear Valley with a safe, efficient and superior venue for aviation operations."

REGULAR BOARD OF DIRECTORS MEETING

Big Bear Airport District
Terminal Building – West Wing Board Room

Wednesday, July 12, 2023
4:00 P.M.

AGENDA

BOARD MEMBERS:

Rick Seifert, President
Marikay Lindstrom, Vice-President
Steve Castillo
Julie Smith
Chuck Hicks

Unless you are a public safety official, please turn off your cell phone or place it on vibrate mode during the Meeting.

This Agenda is prepared and posted pursuant to the requirements of the California Government Code Section 54954.2, which is a portion of California's Open Meeting Law called the "Brown Act." The agenda contains a brief, general description of each item of business to be discussed and/or transacted. Prior to acting on any Agenda item, the Board will consider public comments.

1. CALL TO ORDER
2. FLAG SALUTE

MISSION STATEMENT: The Big Bear Airport District serves the Big Bear Valley by providing a safe, efficient, and exceptional venue for aviation operations.

3. ROLL CALL AND INTRODUCTIONS

4. APPROVAL OF AGENDA

PUBLIC COMMENTS: A person wishing to comment on an Agenda item should come to the podium and wait for the President to recognize them. Unless otherwise provided for a specific item, all comments are limited to 3 minutes each with an overall total of 15 minutes. No speaker may allot their time to others.

Comments on Agenda items: Comments concerning matters on the agenda will be heard at the time the matter is considered.

Comments on non-Agenda Items: Comments concerning matters not on the agenda will be heard during the Public Comment section on the agenda. A speaker's comments should be within the subject matter jurisdiction of the Big Bear Airport District Board.

Please note that if you are addressing the Board on items not on the Agenda, the Brown Act does not allow Board discussion of such items because they are not on the agenda and thus were not notified publicly. Therefore, the Board may only do the following: refer the matter to staff, ask for additional information or request a report back, or give a limited factual response. Your comments may be placed on the agenda for future discussion.

5. SPECIAL PRESENTATIONS AND PROCLAMATIONS (NONE)

6. CIVIL AIR PATROL

7. BIG BEAR PILOTS ASSOCIATION

8. CONSENT AGENDA

8.1. Approval of Draft Minutes (Pages 4-6)

8.1.a. Regular Board Meeting 4:00 P.M., June 14, 2023

8.2. YTD Financial Reports, May 2023 (Pages 7-21)

9. PULLED CONSENT AGENDA ITEMS

10. BUSINESS MATTERS – DISCUSSION AND POSSIBLE ACTION

10.1. Discussion and review of Appropriations Limit Calculations worksheet. (Pages 22-23)

10.1.a. Review and possible approval of Resolution 2023-05. Adopting the Big Bear Airport District's Appropriations Limit for Fiscal Year 2023-2024. (Pages 24-25)

10.2. Discussion and possibly schedule a Brent Ives Workshop.

11. MANAGER'S REPORT (NONE)

12. COMMITTEE REPORTS

Personnel Committee met on Monday, June 5, 2023
No reportable action

13. DIRECTOR'S COMMENT

14. ADJOURN TO CLOSED SESSION

14.1. PURSUANT TO GOVERNMENT CODE SECTION 54957

Public Employee Performance Evaluation
Position: General Manager

14.2. PURSUANT TO GOVERNMENT CODE SECTION 54957.6

Conference with Labor Negotiators

Agency designated representatives-Big Bear Airport District Board of Directors
Negotiating with-Ryan Goss, General Manager, for Unrepresented Exempt Employee

15. RECONVENE TO OPEN SESSION

16. REPORT FROM CLOSED SESSION, if any

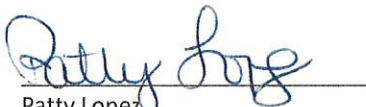
17. NEXT MEETING DATE:

Wednesday, August 9, 2023, at 4:00 P.M. – Regular Board of Directors Meeting

Location: Terminal Building- West Wing Board Room

18. ADJOURNMENT

CERTIFICATION: I, Patty Lopez, Board Secretary of the Big Bear Airport District, do hereby certify that I posted a copy of the foregoing Agenda on July 8, 2023, at least 72 hours in advance of the Regular Board of Directors Meeting (Government Code Section 54954.2).



Patty Lopez
Board Secretary
Big Bear Airport District

The Big Bear Airport District Board Meeting area is handicapped accessible. Persons with disabilities can receive this Agenda in an alternative format and should call the Airport Office at (909) 585-3219. Notification of 48 hours prior to the Meeting will enable the district to make arrangements to assure accessibility to the Meeting. The agenda is available for review. Agenda items are posted on the District Website at www.flybigbear.com. If access to the Website is not available, copies may be obtained by calling the Airport Office.



MINUTES

REGULAR BOARD OF DIRECTORS MEETING

Wednesday, June 14, 2023

4:00 P.M.

*"The Big Bear Airport District serves the Big Bear Valley
by providing a safe, efficient, and exceptional venue for aviation operations"*

BOARD OF DIRECTORS

Rick Seifert, President | Marikay Lindstrom, Vice-President
Director Steve Castillo | Director Julie Smith
Director Charles Hicks

MEETING LOCATION

Terminal Building – West Wing Boardroom

1. **CALL TO ORDER:** President Rick Seifert, called to order the Regular Meeting of the Big Bear Airport District Board of Directors on Wednesday, June 14, 2023, at 4:00 P.M.
2. **FLAG SALUTE:** President Seifert invited the Board and those present, to join in the flag salute, and the salute followed.
3. **ROLL CALL AND INTRODUCTIONS:** Board Secretary, Patty Lopez, recorded the following:
DIRECTORS PRESENT: Steve Castillo, Chuck Hicks, Marikay Lindstrom, Julie Smith and Richard Seifert.

OTHERS PRESENT: General Manager, Ryan Goss, Administration Manager, Abby Erickson, and Board Secretary, Patty Lopez.
4. **APPROVAL OF AGENDA:** No changes to the agenda.

There were no public comments.

5. **SPECIAL PRESENTATIONS AND PROCLAMATIONS: NONE**
6. **CIVIL AIR PATROL: NONE**

7. **BIG BEAR PILOTS ASSOCIATION:** President of BBPA, Jack Williams announced that BBPA had their first dinner at the Fuse Lodge on Tuesday, June 13, 2023, with 51 attendees.
8. **CONSENT AGENDA:** Director Hicks moved to approve the draft minutes of the May 10, 2023 Regular Board Meeting and approval for filing of the YTD financial reports from April, 2023. Director Smith seconded the motion. The motion passed, with all members present voting AYE.
9. **PULLED CONSENT AGENDA ITEMS: NONE**
10. **BUSINESS MATTERS:**
 - 10.1. **RESOLUTION NO. 2023-04 TO ADOPT THE ANNUAL BUDGET FOR FISCAL YEAR 2023- 24**
Director Smith made a motion to adopt Resolution No. 2023-04 adopting the Annual Budget for Fiscal Year 2023-2024. Director Castillo seconded the motion. A roll-call vote was taken, and the motion passed with all members in attendance Voting Aye.
 - 10.2. **DISCUSSION AND POSSIBLE APPROVAL TO HIRE BHI MANAGEMENT CONSULTING**
Director Lindstrom moved to approve and hire BHI Management Consulting to facilitate a Board Workshop. Director Castillo seconded the motion. A roll-call vote was taken, and the motion passed with Director Hicks voting no and Directors, Castillo, Lindstrom, Smith and Seifert voting AYE.
11. **MANAGERS' REPORTS: NONE**
12. **DIRECTORS COMMENTS:** All attending directors contributed.
13. **THE MEETING ADJOURNED TO CLOSED SESSION: 4:45 P.M.**
PURSUANT TO GOVERNMENT CODE SECTION 54957
Public Employee Performance Evaluation
Position: General Manager

PURSUANT TO GOVERNMENT CODE SECTION 54957.6
Conference with Labors Negotiators

Agency designated representatives-Big Bear Airport Board of Directors
Negotiating with - Ryan Goss, General Manager, for Unrepresented Exempt Employee
14. **RECONVENE TO OPEN SESSION:** The Board reconvened to open session at 5:03 P.M.
15. **REPORT FROM CLOSED SESSION:** There was no reportable action.
16. **NEXT MEETING DATE:**
Wednesday, July 12, 2023, at 4:00 P.M. - Regular Board of Directors Meeting
Location: West Wing Board Room, Terminal
17. **Adjournment: 5:03 P.M.**

Big Bear Airport District Profit & Loss Budget Performance May 2023

	May 23	Budget	Jul '22 - May 23	YTD Budget	Annual Budget
Ordinary Income/Expense					
Income					
4054 · State Subsidy			10,000	10,000	10,000
4055 · Tax Revenues	76,793	106,750	1,909,252	1,869,650	1,910,000
4110 · Sales-Aircraft Fuel	40,490	89,843	613,652	554,516	825,000
4200 · Auto Parking	575	641	8,075	6,958	6,500
4205 · Events Revenue		2,000	1,000	7,000	8,000
4210 · Commercial Leases	6,119	7,593	78,088	83,526	81,120
4220 · Ground Lease	3,922	4,877	43,720	51,448	56,125
4230 · Hangar Rentals	36,064	33,333	400,767	368,886	400,000
4254 · Gate Access Remote Sales	40	40	280	480	500
4255 · Aircraft Oil Sales	185	343	2,575	3,776	4,120
4256 · Aircraft Stores Sales	466	166	1,524	1,833	2,000
4260 · Souvenir Sales	761	150	6,821	2,850	3,050
4270 · Storage Units	548	469	6,281	5,316	5,800
4280 · Tiedown Rents	708	750	7,551	8,250	9,000
4290 · Tiedown Transient	140	150	1,640	1,650	1,800
4300 · RV/Camper Storage	1,460	917	16,020	10,083	11,000
4305 · SDRMA Reimbursement					1,000
4320 · Late Fees-Tenant Rentals	37	67	268	733	800
4331 · CERBT (PERS) Reimbursement					60,000
Total Income	168,308	247,803	3,107,081	2,983,515	3,205,815
Cost of Goods Sold					
5000 · COGS-Aircraft Fuel		86,377	445,366	497,813	562,500
5005 · COGS-Souvenirs		100	3,074	1,751	2,013
5010 · COGS - Oil		151	1,078	1,661	1,813
5015 · COGS - Aircraft Stores		120	828	1,320	1,440
Total COGS		86,748	450,346	502,645	567,766
Gross Profit	168,308	161,055	2,656,735	2,480,970	2,638,049
Expense					
5040 · Marketing	654	3,600	73,528	108,400	110,000
5061 · Bank Charges/Credit Card Fees	2,833	2,250	28,842	24,750	27,000
5070 · Board Election Costs	3,524		3,524	9,000	8,000
5090 · Contract Services	8,662	5,871	85,577	64,581	70,452
5110 · Motorized Vehicle Fuel			17,420	14,500	17,000
5125 · Directors' Expenses	460	1,000	10,956	14,000	18,000
5140 · Dues & Subscriptions	632	1,041	13,104	11,458	12,500
5150 · Staff Expenses	439	850	12,442	11,850	12,000
5160 · Fees/Permits/Licenses	635	760	22,136	20,240	21,000
5170 · Hazardous Waste Pickup			855	3,000	3,000
5180 · Insurance-Liability Expense		8,580	105,148	94,383	102,984
5182 · Insurance-Worker's comp		1,286	19,422	14,145	15,431
5210 · Janitorial Supplies	638	500	4,441	5,500	6,000
5215 · Manager's Expenses	264	50	2,099	2,450	2,500
5230 · Office Operational Expense	1,301	375	7,128	4,125	4,500
5250 · Professional Services	620	5,417	64,448	59,583	65,000
5260 · Repair & Maintenance-AWOS		1,100	1,150	9,650	3,850
5271 · Repair & Maintenance-Computer			1,753	6,000	6,000
5275 · R & M - Aircraft Fuel Farm	4	375	5,123	4,125	4,500
5280 · Repair & Maintenance-Grounds		3,760	24,454	41,250	46,000
5285 · Repair & Maintenance-Hangars	170	417	5,645	4,583	5,000
5290 · Repair & Maintenance-Lighting	11	417	3,297	4,633	5,000
5295 · R & M - Terminal Building	35		5,737	2,500	2,500
5300 · R & M - Motorized Equipment	48	280	8,987	4,720	5,000
5305 · Repair & Maint Fire Extinguish			1,872	3,500	3,500
5310 · Emerg Equip/Supplies	207	91	1,138	1,008	1,100
5350 · CDTFA Dealer Tax	47	58	554	641	700
5360 · Office Communications	711	629	7,918	5,820	6,350

Big Bear Airport District Profit & Loss Budget Performance May 2023

	May 23	Budget	Jul '22 - May 23	YTD Budget	Annual Budget
5373 · Tools/Small Maint Equipment	1,608	175	2,458	2,325	2,500
5390 · Winter Ops Contingency			2,184	6,000	6,000
5400 · Utilities	8,288	8,200	148,136	132,000	140,000
6555 · Salaries	64,458	50,830	578,137	559,140	609,970
6566 · Vacation Expense	3,281	2,329	28,539	25,621	27,950
6567 · Sick Leave Expense	3,186	1,667	25,879	18,333	20,000
6670 · FICA-Employer	570		2,164	325	325
6575 · Medicare-Employer	1,124	737	10,806	8,283	9,000
6585 · Health, Life, Dent.& Vision Ins	26,482	14,563	219,305	160,417	175,600
6590 · 457 Contribution-ER Match	7,349	4,167	49,609	45,833	50,000
6694 · Survivor Benefit Expense		35	486	389	425
6595 · Pension Expense	6,836	9,150	116,809	100,650	109,800
6596 · Pension - ER Paid for EE	1,295	1,525	13,852	16,775	18,300
6597 · GASB 68 Report Fee			700	700	700
6598 · OPEB/GASB 75 Expense					82,035
6599 · SSA218-CalPERS Annual AdminFee.				300	300
Total Expense	146,178	131,994	1,734,098	1,618,217	1,814,952
Net Ordinary Income	22,130	29,061	922,637	862,753	823,097
Other Income/Expense					
Other Income					
4330 · Investment Revenue			20,182		
Total Other Income			46,716		
Other Expense					
5039 · Capital Improvement Projects 22	203		8,627		
5041 · Capital Improvement Projects 23				254,000	254,000
5205 · Interest Exp-Terminal Bldg Loan			14,409	20,407	20,407
Total Other Expense	203		430,459	274,407	274,407
Net Other Income	-203		-392,745	-274,407	-274,407
Net Income	21,927	29,061	529,893	588,346	548,690

Big Bear Airport District
Balance Sheet
 As of May 31, 2023

	<u>May 31, 23</u>
ASSETS	
Current Assets	
Checking/Savings	
1040 · Checking Account	1,144,709
Total Checking/Savings	<u>1,144,709</u>
Accounts Receivable	
1140 · Accounts Receivable	15,538
Total Accounts Receivable	<u>15,538</u>
Other Current Assets	
1001 · Petty Cash	350
1125 · LAIF	629,521
1127 · TD Ameritrade, Inc.	6,509,117
1160 · Prepaid Medical/Life Insurance	13,071
1164 · Pre Paid Jet A Fuel Tax	9,655
1181 · Inventory-Souvenirs	9,217
1182 · Inventory-Fuel	186,799
1183 · Inventory - Oil	14,653
1185 · Inventory - Aircraft Stores	3,790
1499 · Undeposited Funds	220
Total Other Current Assets	<u>7,376,393</u>
Total Current Assets	<u>8,535,640</u>
Fixed Assets	
1201 · Land	3,692,512
1220 · Land Improvements	18,049,675
1240 · Structure Improvements	5,735,091
1241 · Old Terminal Building	2,643,000
1250 · Operating Equipment	4,111,754
1270 · Accumulated Depreciation	-17,280,551
1300 · Construction In Progress	122,850
Total Fixed Assets	<u>17,074,331</u>
Other Assets	
1160 · Deferred Outflows of Resources	872,459
Total Other Assets	<u>872,459</u>
TOTAL ASSETS	<u><u>26,482,430</u></u>

**Big Bear Airport District
 Balance Sheet
 As of May 31, 2023**

	<u>May 31, 23</u>
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
2001 · Accounts Payable	32,357
Total Accounts Payable	<u>32,357</u>
Other Current Liabilities	
2123 · Accrued Vacation	38,284
2124 · Accrued Sick Leave	26,789
2200 · Sales Taxes Payable	15,229
2301 · Deposits-Tenant Security	34,736
2302 · Deposits-Gate Access	5,970
2303 · Deposits-Wait List	7,362
2320 · Prepaid Rents	16,671
Total Other Current Liabilities	<u>145,021</u>
Total Current Liabilities	<u>177,378</u>
Long Term Liabilities	
2525 · Terminal Building Loan	965,000
2600 · Net Pension Liability	196,211
2620 · Net OPEB Obligation	1,871,381
2625 · Deferred Inflows of Resources	427,893
Total Long Term Liabilities	<u>3,460,485</u>
Total Liabilities	<u>3,637,863</u>
Equity	
3900 · Retained Earnings	22,314,675
Net Income	529,893
Total Equity	<u>22,844,568</u>
TOTAL LIABILITIES & EQUITY	<u><u>26,482,430</u></u>

5:09 PM
07/02/23
Accrual Basis

Big Bear Airport District
VISA Expense-8645 Detail
May 2023

Date	Memo	Amount
Visa - 8645		
06/19/2023	Host Gator, zoom, HD on tap	117.42
06/19/2023	Intuit, Microsoft	148.95
05/19/2023	BHI	60.00
05/19/2023	CC Fee	90.22
Total Visa - 8645		416.59
TOTAL		416.59

Big Bear Airport District Transaction Journal All Transactions

<u>Date</u>	<u>Name</u>	<u>Memo</u>	<u>Debit</u>
05/22/2023	US Bank	486691455538161	
	US Bank	Batteries	35.46
	US Bank	Socket, cordless tools	1,607.55
	US Bank	Air Filter	48.48
	US Bank	Misc office supplies	162.46
	US Bank	Business Checks	322.78
	US Bank	Gloves	28.76
	US Bank	FedEx, UPS shipments	180.53
	US Bank	Admin Professional Flowers	214.23
	US Bank	Bldg. Fees	203.00
	US Bank	Lunch for Maintenance Dept	89.21
	US Bank	Stamps	189.00
	US Bank	Monitors, Cables, Converters	446.63
			<hr/>
			3,528.08
			<hr/>
TOTAL			3,528.08
			<hr/> <hr/>

**Big Bear Airport District
Monthly Check Report
May 2023**

Date	Num	Name	Memo	Amount
05/03/2023	DD2852	Abby Erickson	Direct Deposit	0.00
05/03/2023	DD2853	Christopher T. Hearn	Direct Deposit	0.00
05/03/2023	DD2854	Hugo Medel-Valdes	Direct Deposit	0.00
05/03/2023	DD2855	James Ryan Goss	Direct Deposit	0.00
05/03/2023	DD2856	John M. Egerer	Direct Deposit	0.00
05/03/2023	DD2857	John R Melissa	Direct Deposit	0.00
05/03/2023	DD2858	Patricia G. Lopez	Direct Deposit	0.00
05/03/2023	DD2859	Suzanne Jacques	Direct Deposit	0.00
05/17/2023	DD2860	Abby Erickson	Direct Deposit	0.00
05/17/2023	DD2861	Christopher T. Hearn	Direct Deposit	0.00
05/17/2023	DD2862	Hugo Medel-Valdes	Direct Deposit	0.00
05/17/2023	DD2863	James Ryan Goss	Direct Deposit	0.00
05/17/2023	DD2864	John M. Egerer	Direct Deposit	0.00
05/17/2023	DD2865	John R Melissa	Direct Deposit	0.00
05/17/2023	DD2866	Patricia G. Lopez	Direct Deposit	0.00
05/17/2023	DD2867	Suzanne Jacques	Direct Deposit	0.00
05/31/2023	DD2868	Abby Erickson	Direct Deposit	0.00
05/31/2023	DD2869	Christopher T. Hearn	Direct Deposit	0.00
05/31/2023	DD2870	Hugo Medel-Valdes	Direct Deposit	0.00
05/31/2023	DD2871	James Ryan Goss	Direct Deposit	0.00
05/31/2023	DD2872	John M. Egerer	Direct Deposit	0.00
05/31/2023	DD2873	John R Melissa	Direct Deposit	0.00
05/31/2023	DD2874	Patricia G. Lopez	Direct Deposit	0.00
05/31/2023	DD2875	Suzanne Jacques	Direct Deposit	0.00
*** Missing numbers here ***				
05/03/2023	33648	All Valley Environmental	BBAD	-350.00
05/03/2023	33649	Bear Valley Electric	Airport accounts	-14,633.63
05/03/2023	33650	Big Bear Chamber of Commerce	BBAD	-515.00
05/03/2023	33651	Big Bear City CSD.	BBAD	-886.43
05/03/2023	33652	Carquest of Big Bear, Corp.	660	-189.22
05/03/2023	33653	Castillo, Steve	Monthly reimbursement - May 2023	-100.00
05/03/2023	33654	Civil Air Patrol Magazine	BBAD	-805.00
05/03/2023	33655	Egerer, John	May 2023 cell phone	-50.00
05/03/2023	33656	EldeBally, LLP	268954	-3,288.63
05/03/2023	33657	Erickson, Abby.	May 2023 cell phone	-50.00
05/03/2023	33658	Flyers Energy LLC	3685	-1,473.93
05/03/2023	33659	Gosa, Ryan	May 2023 cell phone	-50.00
05/03/2023	33660	Hearn, Chris.	May 2023 cell phone	-50.00
05/03/2023	33661	Jacques, Suzanne.	May 2023 cell phone	-50.00
05/03/2023	33662	Lindstrom, Marikay.	Monthly reimbursement - May 2023	-100.00
05/03/2023	33663	Lopez, Patty	May 2023 cell phone	-50.00
05/03/2023	33664	Medel, Hugo	May 2023 cell phone	-50.00
05/03/2023	33665	Melissa, John	May 2023 cell phone	-50.00
05/03/2023	33666	Nativescapes, Inc.	BBAD	-1,320.00
05/03/2023	33667	Rauch Comm.Consultants Inc.	BBAD	-180.00
05/03/2023	33668	Seiferl, Rick	Monthly reimbursement - May 2023	-100.00
05/03/2023	33669	Smith, Julie	Monthly reimbursement - May 2023	-100.00
05/03/2023	33670	United Rentals	6341698	-1,879.70
05/09/2023	33671	Aircraft Spruce & Specialty Co.	580695	-397.10
05/09/2023	33672	Big Bear City CSD.	BBAD	-244.83
05/09/2023	33673	DIY Home Center	0060-00061228	-35.85
05/09/2023	33674	Frontier Communications	909-685-2900-031710-5	-87.51
05/09/2023	33675	Kinnikinnick	BBAD	-3,900.00
05/09/2023	33676	South Coast AQMD	34505	-153.23
05/09/2023	33677	Visa - 8645	4294361020788645	-3,431.44
05/17/2023	33678	Accent Computer Solutions, Inc.	Computer Support	-2,771.41
05/17/2023	33679	Aircraft Spruce & Specialty Co.	580695	-101.31
05/17/2023	33680	Big Bear City CSD.	BBAD	-898.26
05/17/2023	33681	C & D Termite & Pest Control	4452-19	-184.00
05/17/2023	33682	Chem-Pak, Inc.	B1017	-593.28
05/17/2023	33683	Cole Huber LLP	10443	-620.00
05/17/2023	33684	De Lage Landen	345023	-158.61
05/17/2023	33685	DOVES of Big Bear Valley	1	-500.00
05/17/2023	33686	Grainger, Inc.	818693576	-165.19
05/17/2023	33687	Graybar Financial Services, LLC	046-0024053-000	-98.37
05/17/2023	33688	Mathisen Oil Co., Inc.	17047	-3,235.20
05/17/2023	33689	Spectrum Business (Charter)	8245100840148023	-612.65
05/17/2023	33690	US Bank	4866914655538161	-4,121.12
05/20/2023	33691	Principal Financial Group	1014299-10001	-1,330.61
05/20/2023	33692	Rauch Comm.Consultants Inc.	BBAD	-153.75
05/20/2023	33693	Reliance Standard	GL160680, LTD 130861	-460.86
05/20/2023	33694	S.B. Co, Registrar of Voters	BBAD	-3,524.00
05/31/2023	33696	Big Bear City CSD.	BBAD	-524.49
05/31/2023	33696	Butcher's Block	101970	-10.98
05/31/2023	33697	Cintas Corporation	0010788517	-175.19
05/31/2023	33698	Comlock Security Group	BBAD	-748.10
05/31/2023	33699	Shred-It, Inc.	12147987	-126.48

Big Bear Airport District Monthly Check Report May 2023

Date	Num	Name	Memo	Amount
05/31/2023	33700	Southwest Gas	910000935061/910000178035	-1,482.38
05/31/2023	33701	Visa - 8845	4294361020788645	-418.59
06/31/2023	33702	McIntosh, DeAnna RV-E	RV-E-June Rent & Security Deposit Refund	-200.00
06/31/2023	33703	Mercade, Robert B. TD-9E	TD-9E - Pro-Rated June Rent & Security Deposit Refund	-78.00
*** Missing numbers here ***				
05/05/2023	230408	American Express	AXP Discount	-246.50
05/17/2023	230409	Visa/MC	Visa/MC Multi serve Fee	-20.00

NO.	APPORTIONMENT	COLLECTION PERIOD	APPORTIONMENT DATE	FUNDS AUTOMATICALLY DEPOSITED	CHECK AMOUNT
1.	Tax Roll Revenues	7/1/22 to 11/4/22	11/9/2022	11/14/2022	\$204,136.23
2.	Tax Roll Revenues	11/5/22 to 11/21/22	11/28/2022	11/30/2022	\$94,389.65
3.	Homeowners' Exemption Reimbursement - 15%	7/1/22 to 11/30/22	12/7/2022	12/9/2022	\$1,659.29
4.	Tax Roll Revenues	11/22/22 to 12/14/22	12/19/2022	12/21/2022	\$653,262.01
5.	Tax Roll Revenues - RPTTF Distribution*	4/30/22 to 12/14/22	12/27/2022	12/29/2022	\$72,525.11
6.	Tax Roll Revenues	12/15/22 to 1/6/23	1/10/2023	1/12/2023	\$35,445.12
7.	Homeowners' Exemption Reimbursement - 35%	12/1/22 to 12/31/22	1/12/2023	1/17/2023	\$3,871.62
8.	Tax Roll Revenues - Including VLF**	1/7/23 to 1/13/23	1/18/2023	1/20/2023	\$4,266.55
9.	Tax Roll Revenues - Including Unitary	1/14/23 to 2/3/23	2/15/2023	2/17/2023	\$20,401.54
10.	Tax Roll Revenues	2/4/23 to 2/24/23	3/9/2023	3/13/2023	\$52,270.24
11.	Tax Roll Revenues	2/25/23 to 3/24/23	3/28/2023	3/30/2023	\$89,178.11
12.	Tax Roll Revenues	3/25/23 to 4/14/23	4/18/2023	4/20/2023	\$601,053.06
13.	Tax Roll Revenues	4/15/23 to 4/28/23	5/2/2023	5/4/2023	\$16,659.94
14.	Homeowners' Exemption Reimbursement - 35%	1/1/23 to 4/30/23	5/5/2023	5/9/2023	\$3,871.62
15.	Tax Roll Revenues - Including VLF and Unitary	4/29/23 to 5/8/23	5/17/2023	5/19/2023	\$11,801.16
16.	Tax Roll Revenues - RPTTF Distribution*	12/15/22 to 4/28/23	5/24/2023	5/26/2023	\$44,460.57
17.	Homeowners' Exemption Reimbursement - 15%	5/1/23 to 6/30/23	6/6/2023	6/8/2023	\$1,659.29
19.	Tax Roll Revenues				
20.	FY 2022-2023 Year-End Reconciliation				
21.	Tax Roll Revenues				
22.	FY 2022-2023 Teeter Plan Adjustment				
	* Redevelopment Property Tax Trust Fund			Total	\$1,910,913.11

California State Treasurer
Fiona Ma, CPA



Local Agency Investment Fund
P.O. Box 942809
Sacramento, CA 94209-0001
(916) 653-3001

June 11, 2023

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[Yields](#)

BIG BEAR AIRPORT DISTRICT

GENERAL MANAGER
P.O. BOX 755
BIG BEAR CITY, CA 92314

Tran Type Definitions

Account Number: 80-36-004

May 2023 Statement

Account Summary

Total Deposit:	0.00	Beginning Balance:	629,520.59
Total Withdrawal:	0.00	Ending Balance:	629,520.59

Columbia Capital Management, LLC
PORTFOLIO SUMMARY
Big Bear Airport District

Income
 May 31, 2023

Security Type	Quantity	Total Cost	Market Value	Pct. Assets	Cur. Yield	Est. Annual Income
Fixed Income						
Agency Securities	3,071,000	3,049,615.33	3,055,244.89	99.8	5.3	110,550.00
	3,071,000	3,049,615.33	3,055,244.89	99.8	5.3	110,550.00
Cash and Equiv.						
Cash and Equivalents	7,263	7,277.19	7,277.19	0.2	0.0	0.00
	7,263	7,277.19	7,277.19	0.2	0.0	0.00
TOTAL PORTFOLIO	3,078,263	3,056,892.52	3,062,522.08	100.0	5.3	110,550.00

COLUMBIA CAPITAL
 MUNICIPAL ADVISORS

Columbia Capital Management, LLC
FIXED INCOME PORTFOLIO
Big Bear Airport District
Income
 May 31, 2023

Quantity	Security	Unit Cost	Total Cost	Price	Market Value	Accrued Interest	Market Value +Accr.Int.	Pct. Assets	Yield To Mat.	Duration
Agency Securities										
500,000	FEDERAL HOME LOAN BANKS BOND M/W CLBL 4% 06/30/2023	100.00	500,025.00	99.89	499,460.21	8,333.33	507,793.55	16.3	5.21	0.08
500,000	4.000% Due 06-30-23 FEDERAL HOME LOAN BANKS BOND M/W CLBL 4.1% 09/29/2023	100.00	500,025.00	99.54	497,680.04	3,530.56	501,210.60	16.3	5.46	0.32
550,000	4.100% Due 09-29-23 FEDERAL HOME LOAN BANKS BOND M/W CLBL 5.1% 02/01/2024	100.00	550,025.00	99.80	548,908.22	2,337.50	551,245.72	17.9	5.39	0.65
500,000	5.100% Due 02-01-24 FEDERAL HOME LOAN BANKS BOND M/W CLBL 3.15% 07/28/2023	100.00	500,025.00	99.62	498,077.70	5,381.25	503,458.95	16.3	5.44	0.16
500,000	3.150% Due 07-28-23 FEDERAL HOME LOAN BANKS BOND M/W CLBL 5.25% 05/22/2024	100.00	500,025.00	100.01	500,064.02	656.25	500,720.27	16.3	5.22	0.23
521,000	5.250% Due 05-22-24 FEDERAL HOME LOAN BANKS DISCOUNT NOTE 0% 10/16/2023 0.000% Due 10-16-23	95.87	499,490.33	98.09	511,054.68	0.00	511,054.68	16.7	5.15	0.37
			<u>3,049,615.33</u>		<u>3,055,244.89</u>	<u>20,238.89</u>	<u>3,075,483.77</u>	<u>99.8</u>	<u>5.31</u>	<u>0.31</u>



Columbia Capital Management, LLC
FIXED INCOME PORTFOLIO
Big Bear Airport District

Income
 May 31, 2023

Quantity	Security	Unit Cost	Total Cost	Price	Market Value	Accrued Interest	Market Value + Accr. Int.	Pct. Assets	Yield To Mat.	Duration
Cash and Equivalents										
	FDIC INSURED DEPOSIT ACCOUNT IDA12 NOT CO		14.51		14.51		14.51	0.0		
7.263	SCHWAB FUNDS US TREASURY INVESTOR	1.00	7,262.68	1.00	7,262.68		7,262.68	0.2		0.00
			7,277.19		7,277.19	0.00	7,277.19	0.2	0.00	0.00
			3,056,892.52		3,062,522.08	20,238.89	3,082,760.96	100.0	5.30	0.31



Columbia Capital Management, LLC
PERFORMANCE REPORT
GROSS OF FEES
Big Bear Airport District

Income

From 04-30-23 to 05-31-23

Portfolio Value on 04-30-23	3,056,416.15
Accrued Interest	15,873.61
Contributions	0.00
Withdrawals	0.00
Realized Gains	216.20
Unrealized Gains	1,801.92
Interest	4,087.80
Dividends	0.00
Change in Accrued Interest	4,365.28
Portfolio Value on 05-31-23	<u>3,062,522.08</u>
Accrued Interest	20,238.89
Average Capital	3,072,289.77
Total Gain before Fees	10,471.20
IRR for 0.08 Years	0.34%

Columbia Capital Management, LLC
PERFORMANCE REPORT
GROSS OF FEES
Big Bear Airport District

- Income

From 05-01-22 to 05-31-23

Portfolio Value on 05-01-22	0.00
Accrued Interest	0.00
Contributions	0.00
Withdrawals	0.00
Transfers In	2,999,733.00
Realized Gains	14,022.92
Unrealized Gains	5,629.56
Interest	43,136.60
Dividends	0.00
Change in Accrued Interest	20,238.89
Portfolio Value on 05-31-23	<u>3,062,522.08</u>
Accrued Interest	20,238.89
Average Capital	2,756,716.66
Total Gain before Fees	83,027.96
IRR for 1.08 Years	3.01%

Agenda Report



Date: July 12, 2023
To: Board of Directors
From: Ryan Goss, General Manager
Subject: **Appropriations Limit FY2023-2024**

Background:

Proposition 4, also known as the Gann Limit, was passed by voters in 1978, and established an appropriations limit on the state and most types of local governments. The appropriations limit is based on appropriations from tax revenue and began with 1978-1979 as the base year. If the state has revenues above the limit over two consecutive years, the State Constitution requires the state to split the excess between taxpayer rebates and additional spending on schools.

The appropriation Limit for the upcoming year is based on the previous year's limit. It is calculated using:

1. The population change in the county, and
2. The state CPI (capita personal income)

Big Bear Airport District's tax revenue for fiscal year 2023-24 is budgeted at \$2,081,700, which is well below the calculated limit of \$3,681,244.

Recommendation:

The Board of Director's approve Resolution 2023-05 as written adopting the Big Bear Airport District's Appropriations Limit for Fiscal Year 2023-2024.

APPROPRIATIONS LIMIT CALCULATIONS

Big Bear Airport District calculations used to determine appropriations limits for FY 2023 - 2024.

<i>Fiscal Year</i>	<i>Prior Year Appropriations Limit</i>	<i>CA per Capita Personal Income</i>		<i>Change in Population</i>		<i>Calculation Factor</i>	<i>Appropriations Subject to Limit</i>
2022-23	\$ 2,566,961	7.55%	1.0755	14%	1.1400	1.2260	\$ 3,147,094
2023-24	\$ 3,147,094	4.44%	1.0444	12%	1.1200	1.1697	\$ 3,681,244

TO BE KEPT ON FILE AT THE AIRPORT DISTRICT OFFICE FOR AT LEAST 15 DAYS PRIOR TO BOARD DISCUSSION AND POSSIBLE ACTION.

RESOLUTION NO. 2023-05

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE BIG
BEAR AIRPORT DISTRICT ADOPTING ITS APPROPRIATIONS LIMIT
FOR FISCAL YEAR 2023-2024

WHEREAS, Article XIII of the Constitution of the State of California as proposed by the Initiative Measure Approved by the people of the special statewide election held on November 6, 1979 and amended in June 1990 by the people of the State of California (Proposition 111) provides that the total annual appropriations subject to limitations of each local government shall not exceed the appropriations limit of such entity for the prior year adjusted for changes in the cost of living and population except as otherwise specifically provided for in said Article; and

WHEREAS, the State Legislature added Division 9 (commencing with Section 7900) to Title 1 of the Government Code of the State of California to implement Article XIII B of the California Constitution; and

WHEREAS, Section 7910 of the Government Code provides that each year the governing body of each local jurisdiction shall, by resolution establish its appropriations limit for the following fiscal year pursuant to Article XIII B at a regularly scheduled meeting or a noticed special meeting and that fifteen days prior to such meeting, documentation used in the determination of the appropriations limit shall be available for the public; and

WHEREAS, Proposition 111 as approved by the voters of the State of California, requires a recorded vote of the Board of Directors regarding which of the annual adjustment factors have been selected each year; and

WHEREAS,, Section 7902 (a) of the Government Code sets forth the method for determining the appropriations limit for each local jurisdiction for the 2023-2024 fiscal year; and

WHEREAS, the Board of Directors of the Big Bear Airport District updated and confirmed its appropriations limit in June 2023 and now wishes to amend its appropriations limit for fiscal year 2023-2024 according to these requirements,

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the District as follows;

Section 1: That the findings set out above are true and correct.

Section 2: That it is hereby found and determined that the documentation used in the determination of the appropriations limit for the Big Bear Airport District for the fiscal year 2023-2024 was available to the public in the District Office of said District at least fifteen days prior to this date.

Section 3: That the growth of California Per Capita Income was selected for the 2023-2024 fiscal year and the growth in San Bernardino County population was selected for the 2023-2024 fiscal year.

Section 4: That the appropriations limit for the Big Bear Airport District as established in accordance with Section 7902 (a) of the California Government Code is \$3,681,244

PASSED, APPROVED AND ADOPTED this 12th day of July 2023.

AYES:

NOES:

ABSENT:

ABSTAIN:

Rick Seifert, Board President

ATTEST:

I hereby certify that the Board of Directors of the Big Bear Airport District adopted the foregoing Resolution NO. 2023-05 at a Regular Board of Directors Meeting held on July 12, 2023.

Patty Lopez, Board Secretary

