



# MINUTES

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## REGULAR BOARD OF DIRECTORS MEETING

Wednesday, May 8, 2024

4:00 P.M.

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*"The Big Bear Airport District serves the Big Bear Valley  
by providing a safe, efficient, and exceptional venue for aviation operations"*

### BOARD OF DIRECTORS

Steve Castillo, President | Rick Seifert, Vice-President  
Director Charles Hicks | Director Marikay Lindstrom  
Director Julie Smith

### MEETING LOCATION

Terminal Building – West Wing Boardroom

1. **CALL TO ORDER:** Vice President Seifert, called to order the Regular Meeting of the Big Bear Airport Board of Directors on Wednesday, May 8, 2024, at 4:00 P.M.
2. **FLAG SALUTE:** Vice President Seifert invited the Board and those present, to join in the flag salute, and the salute followed.
3. **ROLL CALL AND INTRODUCTIONS:** Interim Board Secretary, Ryan Goss, recorded the following:  
**DIRECTORS PRESENT:** Director Hicks, Director Seifert, Director Lindstrom, Director Smith. Director Castillo was absent with cause.
4. **APPROVAL OF AGENDA:** No changes. Approved by consensus.
5. **SPECIAL PRESENTATIONS AND PROCLAMATIONS:** NONE
6. **BIG BEAR AIRPORTS PILOTS ASSOCIATION:** President of BBPA, Jack Williams contributed.
7. **CONSENT AGENDA:** Director Hicks moved to approve the Minutes from the Regular Board of Directors Meeting of April 10, 2024, and the filing of the YTD financial reports for March 2024. Director Seifert seconded the motion. The motion passed, with all members present voting AYE.
8. **PULLED CONSENT AGENDA ITEMS:** NONE

**9. BUSINESS MATTERS:**

**9.1. DISCUSSION AND REVIEW OF DRAFT 1 OF FY 2024-2025 DISTRICT BUDGET**

General Manager Ryan Goss gave an overview of the Draft FY 2024-2025 District Budget and requested that any further questions be submitted to staff prior to the June meeting when the second draft of the budget will be presented for final approval. All Board Members that were present contributed to the discussion.

**9.2. UPDATE ON TERMINAL BUILDING- COST AND SCOPE**

General Manager Ryan Goss provided an update on the new terminal building construction project including potential additional funding options. All board members that were present contributed to the discussion.

**9.3. DISCUSSION AND POSSIBLE APPROVAL FOR A WORK STUDY PROGRAM WITH BIG BEAR HIGH SCHOOL (CONTINUED FROM APRIL 10, 2024, BOARD OF DIRECTORS MEETING)**

Director Hicks presented the Board with a plan to include interns from Big Bear High School to work for Big Bear Airport. The plan could start as early as the 2<sup>nd</sup> semester of the 2025 school year. The Board of Directors approved moving forward with the work study program by consensus.

**9.4. HOSTING HANGAR YARD SALE - DATE TBD**

General Manager Ryan Goss presented options for a hangar yard sale to include locations and time. Big Bear Pilots Association will lead the event which will be held on May 25, 2024. The board of Directors approved the hangar yard sale by consensus.

**10. MANAGERS' REPORTS:** Reports highlighting airport operations since the last Board meeting were presented by General Manager Ryan Goss.

**11. COMMITTEE REPORTS:** NONE

**12. DIRECTOR'S COMMENTS:** All directors contributed.

**13. FUTURE AGENDA ITEMS:** NONE

**14. NEXT MEETING DATE:**

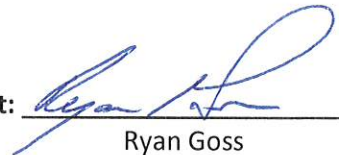
Wednesday, June 12<sup>th</sup>, 2024, at 4:00 P.M. – Regular Board of Directors Meeting  
Location: West Wing Board Room, Terminal

**15. ADJOURNMENT:** 5:39 P.M.



Steve Castillo, President  
Board of Directors

Attest:



Ryan Goss  
General Manager  
Interim Board Secretary

**RESOLUTION NO. 2024-02**

**A RESOLUTION OF THE BOARD OF DIRECTORS OF THE BIG BEAR AIRPORT DISTRICT  
ADOPTING THE ANNUAL BUDGET FOR FISCAL YEAR 2024-2025**

WHEREAS, the General Manager of the Big Bear Airport District has prepared and submitted to the Board of Directors of the Big Bear Airport District the proposed budget for Fiscal Year 2024-2025; and

WHEREAS, the Board of Directors has reviewed the proposed budget for Fiscal Year 2024-2025 at length; and

WHEREAS, all changes and necessary modifications to the proposed budget for Fiscal Year 2024-2025 have been made.

NOW, THEREFORE, BE IT RESOLVED that the Board of Directors of the Big Bear Airport District does hereby adopt the budget for Fiscal Year 2024-2025 as prepared and submitted by the General Manager.

PASSED, APPROVED AND ADOPTED this 12th day of June 2024 by the following vote:

AYES:	Seifert, Hicks, Lindstrom, Castillo
NOES:	None
ABSENT:	Smith
ABSTAIN:	None



Steve Castillo, Board President

ATTEST:

I hereby certify that the Board of Directors of the Big Bear Airport District adopted the foregoing Resolution No. 2024-01 at a Regular Board of Directors Meeting held on June 12, 2024.



Ryan Goss CM, General Manager/ Interim Board Secretary